



Church House
St John's Terrace
North Shields
Tyne and Wear
NE29 6HS
Telephone: 0191 2704163
Website: www.durhamnewcastledlt.co.uk

Dear Applicant

Post of Head Teacher – St Mary's C of E Primary School

I have pleasure in enclosing an application form which I would ask you to complete and return to susie.taylor@drmnewcanglican.org by no later than 12 noon 19th April 2021.

Academy Councillors anticipate that a shortlist of candidates will be drawn up on 21st April 2021 in order to enable interviews for the post to take place on 28th April 2021 either virtual or in person in at either Cuthbert House Durham or Church House North Shields. It is anticipated that the successful candidate will take up duty in September 2021.

Visits to the school are encouraged. Please contact susie.taylor@drmnewcanglican.org for an appointment – this will depend on the COVID risk assessment.

For a discussion about the post, please contact Paul Rikeard, Chief Executive Officer, Paul Rikeard paul.rikeard@drmnewcanglican.org

I have also enclosed the following information which I hope you will find helpful.

- Job description
- Person specification and criteria for selection
- Job advert

Further information about the school is available on our website.

I thank you for your interest in the post and wish you well should you decide to proceed with your application.

Yours faithfully

Mr K Hissitt
Chairperson of Academy Council