Gibside School Job Description

Title of post: Class Teacher
Allowance - SEN 1

School: Gibside School

Responsible to: Headteacher, Deputy Headteacher & Senior Teachers.

Duties and Responsibilities

- To teach pupils with moderate, severe, profound and multiple learning difficulties and autistic spectrum condition.
- To ensure that our pupils achieve the highest possible standards in all aspects of school life.
- To carry out professional duties in line with current school Teacher's Pay & Conditions Document.
- Teachers will also be responsible for the following:

TEACHING

- To organise the classroom to provide an effective learning environment
- To plan teaching objectives and content appropriate to pupil needs and in accordance with the school's curriculum policies.
- Effectively organise the school day to provide a broad and balanced curriculum accessible to all children through planned activities, differentiated to meet all children's needs.
- To ensure therapeutic programmes are delivered as directed by therapists
- To deliver the curriculum using a variety of teaching & learning styles.
- To encourage the children to become independent learners.
- To work with and take responsibility for the work of teaching assistants and other support workers in the class.
- To organise class assemblies enabling the children to share their work with others.
- Act as a good role model to both pupils and support staff through preparation and time keeping.
- To seek curriculum support from colleagues as needed
- To actively contribute to the development of the school

ASSESSMENT AND RECORD KEEPING

- To assess and record pupil development systematically in accordance with the school's policy for assessment, recording and reporting, to maintain and monitor progression in learning
- To maintain continuity and progression in all areas of the curriculum by using the schools developing, formative and summative assessment systems effectively
- To update school curriculum and individual pupil records.
- To use Afl to ensure robust tracking of pupil progress.

RESOURCES

- To provide quality resources appropriate to the child's ability and readily available.
- To use ICT resources effectively to enhance teaching and learning

LIAISON

- To liaise with colleagues throughout the school to ensure a whole school approach to all aspects of school life.

- To establish positive partnerships with parents and carers through the Home School diary, Annual Reviews, consulting re EHCPs content, home learning agreements and progress and attending after school parent / teacher discussions.
- To establish links with the community to enable children to learn from direct experience
- To write reports for and attend Annual Reviews.
- To work and communicate effectively with the class team, members of multi disciplinary teams and other adults in the classroom.
- To contribute to the work of outside agencies such as Children's Services by providing information and attending meetings and discussions.

PASTORAL

- To establish and maintain a purposeful, safe working atmosphere which supports pupil learning and in which they feel secure and confident.
- To be directly responsible for the safety and welfare of a class of pupils and indirectly for all children within the school, during teaching times, at the beginning and end of each session and at playtimes.
- To share in the whole school responsibility for the discipline and well-being of all pupils.
- To set challenging target and outcomes for pupils linked to their EHCP
- To set a good example to the children in behaviour and attitude.
- To liaise with the head teacher and the health & safety representatives on all aspects of maintaining health & safety for pupils and staff.

PERSONAL DEVELOPMENT

- To attend relevant INSET.
- To take part in in-house and other forms of appropriate training.
- To keep personal records of Continuing Professional Development.
- To be aware of the importance of 'well being' and 'work-life balance' and to share any concerns with Headteacher or deputy Headteacher to action solutions.