

**Job Description**

**Job Title:** Emergency Duty Team Social Worker/Advanced Practitioner

**Salary Grade:** Grade 9 plus 15% shift allowance

**SCP:** 37 - 41

**Job Family:** Social Care – Childrens Service

**Job Profile:** Permanent

**Directorate:** Children’s Social Care

**Job Ref No:** N/A

**Work Environment:** Childrens Emergency Duty Team

**Reports to:** Emergency Duty Team Manager

**Number of Reports:** N/A

This position requires an Enhanced Disclosure and Barring Service (DBS) Check.

**Purpose:**

To respond to the Emergency Safeguarding needs of Children and Families, out of normal office hours.

To work in accordance with established policies and procedures of Together for Children and Sunderland Safeguarding Board.

**Key Responsibilities:**

To undertake risk assessments and offer interventions with the most complex children and families out of office hours, ensuring the safety of the child is paramount.

To Chair Strategy Discussions/Safeguarding Discussions and initiate Safeguarding investigations outside normal office hours. Whilst working within the multi-agency framework, to fulfil Sunderland Together for Children’s statutory Social Work functions during allocated shifts outside regular office hours.

To work in accordance with statutory regulations and guidelines in responding to risk.

To work autonomously out of hours, where necessary with the support of the backup shift Social Worker & under the direction of the EDT On-Call Senior Manager when this is required.

To investigate reports of alleged neglect, abuse or the harm of children, undertaking risk assessments and where appropriate arrange safe accommodation for children at risk of significant harm.

To liaise with colleagues to gather information relevant to assessment and risk management.

To work with children and young people, families, carers and communities to formulate safety plans in partnership based on their assessment of need/risk.

To prepare, record and maintain case records and other information in accordance with child protection and information sharing procedures.

To keep up to date with social work practice, and to reflect and identify development and training needs to ensure continuous professional development.

To work within the Together for Children’s professional policy and procedures, and code of conduct.

To ensure effective and timely communication across Safeguarding services, listen to and respond to the views of ideas of other professionals, (particularly children and young people and their families) to ensure services are relevant, responsive and focused on meeting identified needs/risk.

To champion diversity and equality.

**Additional Information/Other Requirements**

To be able to meet the travelling requirements of the post.

To be able to work flexible hours as required by the post. Working hours are primarily outside normal working hours including bank holidays and statutory holiday periods such as Christmas and Easter.

**Statutory requirements**

In line with the Together for Children’s Statutory Requirements, all employees should:

Comply with the principles and requirements of the General Data Protection Regulation (GDPR) in relation to the management of Together for Children Sunderland’s records and information, and respect the privacy of personal information held by Together for Children Sunderland.

Comply with the principles and requirements of the Freedom in Information Act 2000;

Comply with the Together for Children Sunderland’s information security standards, and requirements for the management and handling of information;

Undertake the duties of the post in accordance with the Company’s Equal Opportunities Policy, Health and Safety Policy and legislative requirements and all other Company policies.

This position is a politically restricted post as identified by Together for Children and in accordance with The Local Government and Housing Act 1989 (LGHA).

Use Together for Children’s information only for authorised purposes.

Date: Jan 2021

Author: Sarah Anavberokhai



**Person Specification**

**Casual EDT Advanced Practitioner**

**Role Profile reference: PC5**

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| **Essential Requirements:**  |
| **Qualifications:*** Educated to a degree level with appropriate professional Social Work qualification i.e. CSS/CQSW or DipSW, MA SW, BA Hons SW.
* Current SWE Registration
* Five years, minimum post qualifying social work experience
* Evidence of continuous professional development
* Current driving license and access to a car, or means to mobility support
 | Application Form Interview  |
| **Experience of:*** Ability to work at a senior level without the need for close supervision and/or direction outside normal office hours and either within a Together for Children premises or at home.
* Ability to make decisions at a senior level to ensure children are safeguarded
* Apply principles of child care legislation relating to child protection, looked after children and the provision of services to children in need.
* Undertaking child protection investigation; planning and organising workload to meet statutory timescales.
* Ability to keep a clear head and analyses complex situations late at night and at times when most are asleep.
* Ability to prepare accurate written information for handovers that ensure colleagues can respond to on-going needs efficiently and effectively
* Ability to identify indicators of risk and resilience and carry out effective risk assessments and safety plans.
* Ability to understand and communicate the role of the company’s services and the level of need/risk that demands a statutory response.
 | Application Form Interview |

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| * Excellent verbal and written communication skills, providing the ability to effectively engage with a range of individuals including children, parents and carers, other professionals and colleagues.
* Excellent written skills with the ability to produce high quality professional reports which clearly articulate and evidence issues for children and young people.
* Ability to present and disseminate information to support learning and development for social care staff and staff from partner agencies.
* Ability to effectively chair and manage safeguarding/planning meetings
* Competent use of ICT
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| * Knowledge and understanding of:
* Social care legislation, with current safeguarding policies and procedures
* Children Act 1989 and 2014
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| Ability to:* The ability to share information, obtain information and have dialogue with others either in writing, in person, over the phone or via video link
* Be able to work effectively within a busy environment, be helpful and co-operative with others
* Effective risk management within children’s’ service settings
* Manage priorities and work demands displaying initiative and creativity
* Effectively use a PC to write reports/assessment, record information or input data
* Be confident on challenging other professionals appropriately to ensure the safety and wellbeing of children and young people.
* Be willing to lead by example and promote excellence at a senior level
* Reliable and self-reliant to seek guidance when appropriate
* Meet the travel requirements of the post
* Work outside normal working hours to meet the needs of the service.
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