

## Job Description

**Post Title:** Arborist EE351

**Evaluation:** 437 Points **Grade: N5**

**Responsible to:** Horticultural Services Manager

**Responsible for:** N/A

**Job Purpose:** To assist individually or as part of a team to provide a comprehensive arboriculture service in line with agreed service standards and budgets

**Main Duties:** The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- 1 To undertake arboriculture works e.g. tree removal, pruning, stump removal and any other associated tasks via work programmes in a safe and efficient manner. In line with the Authority's set procedures.
- 2 To control, supervise allocated resources including material, tools and transport.
- 3 To organise work on site and provide guidance to other employees as required in respect of grounds maintenance operations.
- 4 To liaise with stakeholders, staff of Neighbourhood Services and other Directorates, and provide advice and Guidance to members of the public as required.
- 5 To ensure records and statistics are maintained, including EMAS sheets and transport details.
- 6 Assist in the training and development of staff where appropriate.
- 7 In accordance with agreed arrangements, deal with emergencies outside working hours.
- 8 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
- 9 To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.