



HEMLINGTON HALL ACADEMY

JOB DESCRIPTION

Post Title: Sports Coach

Grade: SCP 12-15, 20 hours per week, 12.15pm – 4:00pm daily, term time only plus 2 weeks

Purpose of the Post: To provide Sports Coaching to whole classes and extended school activities

Main Responsibilities:

- 1 To plan and deliver structured coaching sessions appropriate to the level of the children.
- 2 To ensure that the activity within each session offers progressive development towards defined goals
- 3 To feed back to and liaise with class teachers providing written assessments where required.
- 4 To manage the support of additional TAs in lessons where appropriate.
- 5 To deliver sport and recreation activities in accordance with guidelines laid down by the appropriate National Governing Body of the sport or activity.
- 6 To promote the school's policy of rewarding good behaviour, encouraging the children to value and respect each other. To promote the formation of good relationships in accordance with the school's equal opportunities policy.
- 7 To ensure that all sessions/activities take place in a safe environment with due regard to Health and Safety recommendations.
- 8 To ensure that school policies and agreements are adhered to particularly those in relation to child protection and safeguarding.
- 9 To be responsible for the collection, care and storage of sports equipment in use in the sessions.
- 10 To audit Sports equipment and resources, including fixed frames. To alert appropriate staff member in the event of new resource purchase or equipment maintenance.
- 11 To work with the School's PE Lead, Middlesbrough Sports Trust and Lingfield Education Trust Leads to enhance the sporting and extended school opportunities for children at Hemlington Hall Academy.
- 12 To demonstrate knowledge of accident, incident, and emergency procedures. To appropriately report and record any accident and incidents.
- 13 To carry out administrative tasks in relation to sporting and extended schools activities, including handling of monies.
- 14 To participate in the school's Appraisal system attending staff training where appropriate.

The duties and responsibilities outlined above are neither complete nor exhaustive. The post holder may be required, at any time, to carry out other duties reasonably appropriate to the grade of the post.