



KEY RESPONSIBILITIES

- To support the Catholic ethos of the school, and adhere to the school mission statement.
- To implement and deliver an appropriate broad, balanced, relevant and differentiated curriculum for pupils.
- To incorporate the National Curriculum requirements and in line with the curriculum policies of the school.
- To facilitate, support and monitor the overall progress and development of your class.
- To foster a learning environment and educational experience which provides pupils with the opportunity to fulfil their individual potential.
- To share in the development of the school curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review.
- To support and contribute to the school's responsibility for safeguarding children, in line with the Keeping Children Safe in Education Policy (2020).
- To adhere to the SEND Code of Practice.
- Directing and supervising the work of the support staff in the classroom, to ensure that they are progressing the learning of pupils at all times.
- Co-operating and liaising with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the LA and Bishop Wilkinson Catholic Education Trust support services, SEND team, health professionals and social workers).

GENERIC RESPONSIBILITIES

- To teach pupils according to their educational needs, including the setting and marking of work.
- To assess, record and report on the attendance, progress, development and attainment of assigned pupils and keep such records as are required by the school's systems.
- To ensure a high-quality learning experience for pupils, which meets internal and external quality standards.
- To use a variety of delivery methods appropriate to pupils' learning styles.
- To provide a positive, and conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships.
- To set high expectations for pupils' behaviour and maintain a good standard of discipline through well-focused teaching, fostering positive relationships and implementing the school's behaviour policy and systems.
- To participate in playground duty, Mass and Collective Worship rotas.
- To monitor and evaluate learning within the curriculum area in line with the school's monitoring cycle. (This may include observation or use other approaches, work scrutiny, planning, review etc).
- To communicate effectively with parents and carers of pupils and with persons or bodies outside the school who are concerned with the welfare of pupils.
- To work as a member of a designated team and contribute positively to effective working relationships within the school.
- To actively engage in performance management/ appraisal cycle.
- To play a full part in the life of the school community and support extra-curricular opportunities.
- To follow and actively promote the school's policies.
- To comply with the health and safety policy and undertake risk assessments for school trips and events as appropriate.
- To actively pursue own personal and professional development.