



Churchill Community College
Churchill Street
Wallsend
Tyne & Wear
NE28 7TN
Tel: 0191 2347200
Fax: 0191 2347201
Email: info@churchillcc.org
Headteacher: Paul Johnson
Deputy Headteacher: Jill Huxtable

April 2021

Dear Applicant

Thank you for your interest in the post of Inclusion Centre Supervisor at Churchill Community College. Starting in September 2021, this is a grade 5, fixed term post for one year and an incredibly exciting opportunity for the right candidate.

The responsibilities within this role are crucial to support our students and work under the guidance of middle or senior leadership within the Guidance team, and within an agreed system of supervision, to implement agreed work programmes with students internally excluded from the classroom. This could include those requiring detailed and specialist knowledge in particular areas and will involve the management/preparation of resources.

The successful candidate will ideally have demonstrable experience to maintain good order and to keep students on task. They will need to respond to questions and generally assist students to undertake set activities.

Churchill Community College is a vibrant, exciting and rewarding place to work, and the role would be perfect for someone looking to undertake a varied role in a school setting that is integral to the smooth running of the Alternative Inclusion Centre. If, from what you have read, you feel that you would like to join us, please submit a completed application form and a letter of application (not exceeding two sides of A4) outlining how your skills and experiences make you the best candidate for the post. A CV is not required and will not be accepted. The closing date is **9am on Monday 10th May 2021**.

Please email your application to Heather Bell, Headteacher's PA:
heather.bell@churchillcc.org

We expect interviews to take place week commencing the 17th May. If you have not heard from us by the relevant date, you should assume you have not been shortlisted and your application was unsuccessful. I very much look forward to receiving and reading your application.

Yours sincerely

Paul Johnson
Headteacher

