



## South Tyneside Council

### CHILDREN, ADULTS AND HEALTH

#### PERSON SPECIFICATION

Westoe Crown Primary School

**POST TITLE:** Teaching Assistant - Level 3

**GRADE:** Band 5

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>	<ul style="list-style-type: none"> <li>NVQ 3 or equivalent qualification or experience in relevant discipline</li> <li>HLTA status</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of further training/Development</li> <li>First Aid qualification</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Certificates</li> <li>Interview</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>Substantial experience in a support environment relevant to the post, including experience in EYS</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with Special Needs</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>Effective use of ICT to support learning</li> <li>Use of other technology equipment - PC, video, photocopier etc</li> <li>Understanding of relevant policies/codes of practice and awareness of relevant legislation</li> <li>Understanding of national/foundation stage curriculum and other basic learning programmes/strategies</li> <li>Understanding of child development and learning</li> <li>Ability to self-evaluate learning needs and actively seek learning opportunities</li> <li>Ability to relate well to children and adults</li> <li>Work constructively as part of a team, understanding classroom roles and</li> </ul>		<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> </ul>

	responsibilities and your own position within these <ul style="list-style-type: none"> <li>• Excellent numeracy/literacy skills</li> <li>• Training in the relevant learning strategies e.g. literacy</li> </ul>		
<b>Disposition</b>	<ul style="list-style-type: none"> <li>• Committed to the principals of equality and diversity</li> <li>• Flexible approach to work</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• References</li> </ul>
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Application supporting statement must address the personal specification requirements.</li> <li>• Supporting statements to be no longer than A4, 2 sides in Ariel font 12</li> <li>• Enhanced clearance from the Disclosure and Barring Service</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• DBS check</li> </ul>