



Reports to the Headteacher

Job Purpose

- The teacher assists the Head Teacher and Leadership Team to develop a vision and strategic view for the school in its service to the community.

Main (Core) Duties

The Development of the School

Main Tasks

Work with the Head Teacher and Leadership Team in:

- Implementing the educational aims, policies, objectives and targets of the school.
- Teaching pupils at the school.
- Co-operating with the Head Teacher and Leadership Team in monitoring and evaluating the performance of the school and its achievements.
- Motivating pupils through interest, encouragement and recognition of their unique value.
- Contributing to the production of the School Improvement Plan.
- Implementing the Governing Body's policies on equal opportunities.

Teaching and Learning

The Teacher works with the Head Teacher, Leadership Team and senior colleagues to provide effective teaching and learning. They co-operate with the Head Teacher, Leadership Team and senior colleagues in monitoring and evaluating the quality of teaching and standards of attainment, using relevant data and setting targets for improvement.

Main Tasks

Work implementing, in collaboration with the Leadership Team, other appropriate persons or bodies, a curriculum which:

- Follows the curriculum policy of the Governing Body and meets statutory requirements.
- Is relevant to the needs, experience, interests, aptitudes and stages of development of all pupils including those with special educational needs.
- Fulfils the statutory duties in relation to the Curriculum including the National Curriculum.

Work with the Head Teacher and Leadership Team in ensuring that:

- School policies on curriculum, assessment, recording and reporting are implemented in order to provide effective teaching and learning.
- The arrangements for teaching and learning form a co-ordinated, coherent curriculum entitlement for all pupils.
- Information on pupil progress is used to improve teaching and learning, to inform and motivate pupils, to inform parents, to provide necessary references for other educational institutions and employers and to aid governors in fulfilling their responsibilities for the school.



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Portobello Primary School

Class Teacher – Job Profile

2021

- There is continuity of learning and of progression for pupils.
- Challenging targets are set for pupil attainment leading to whole school improvement.

Work with the Head Teacher, Leadership Team and senior colleagues in providing a curriculum for the spiritual, moral, social, and cultural development of all pupils.

Work with the Head Teacher and Leadership Team in ensuring appropriate pastoral care and guidance for all.

Work with the Head Teacher and Leadership Team to determine and publicise the means for promoting:

- Pupil's self discipline
- Respect for self, others and authority
- Good behaviour on and off school premises.

Work with the Head Teacher and Leadership Team in promoting a school ethos, which extends opportunities for learning and encourages extra-curricular activities.

Efficient and Effective Deployment of Staff and Resources

Work with the Head Teacher and Leadership Team in:

- Making the best possible use of the time and efforts of Classroom Assistants, Learning Support Assistants and other adults to enhance the learning of groups and individuals.
- Using resources, including time and energy, efficiently and effectively to meet the school's aims and objectives in accordance with the School Improvement Plan.
- Providing an attractive environment, which expresses the inclusivity of the school, stimulates learning and enhances the appearance of the school.

Wider Professional Effectiveness

Take responsibility for professional development by:

- Taking action to keep up to date in developments in the curriculum and teaching methods.
- Making good use of the outcomes of monitoring and the school's performance management arrangements in order to improve the quality of their teaching.

Accountability

The teacher fulfils their responsibilities as specified by the Head Teacher, Leadership Team and senior colleagues and in accordance with school's School Improvement Plan.

In relation to the Governing Body:

- To assist in the exercising of its functions when requested.
- To attend meetings of and report to the Governing Body as required.



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2021

In relation to the Community:

Work with the Head Teacher and Leadership Team by helping to:

- Develop and maintain positive relationships with the community.
- Ensure that the school recognises and meets its responsibilities in the life of the local community.
- Develop links with local employers for the benefit of the pupils and the school.
- Promote a positive image of the school.

In relation to parents and those with parental responsibility:

Work with the Head Teacher and Leadership Team in:

- Building an effective partnership between the school and parents/carers recognising them as the first educators of their children.
- Promoting understanding of the aims and ethos of the school through provision of regular information to parents about:
 - The progress of their children;
 - The school curriculum;
 - Other matters relating to teaching methods and organisation.
- Opportunities for dialogue between parents and staff and for their involvement in the wider life of the school.
- In relation to National Government, the Local Education Authority and as directed by the Head Teacher and Leadership Team to cooperate with officers and support services; this to include inspection, monitoring and evaluation of the school.

In relation to other schools, universities, colleges and educational bodies:

Work with the Head Teacher and Leadership Group:

- By promoting continuity of learning, progression of achievement and curriculum development.
- By arranging for effective transfer and induction of pupils.
- By maintaining effective liaison.
- By maintaining effective relationships with other schools.
- By providing training and work experience placements for school, university and college students as appropriate and in accordance with school policy