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|  | **ESSENTIAL** | **DESIRABLE** |
| **APPLICATION** | * Fully supported in reference * Well-structured supporting letter indicating evidence of working successfully within a primary school setting. |  |
| **QUALIFICATIONS** | * GCSE Maths and English grade A – C, NVQ 3 or CACHE level 3 or equivalent qualification in a relevant discipline, good numeracy and literacy skills | * Evidence of further study * Evidence of work across the primary range. * Food Hygiene Certificate * First aid qualification |
| **EXPERIENCE** | * Ability to demonstrate high standards of working with children * Have experience of observing, monitoring, assessing, reporting and maintaining records of children and their performance * Working with children with special educational needs * Providing whole class cover on a timetabled basis. | * Previous experience of liaising with other professionals to meet the needs of children and to aid the development of the school/setting * Relevant experience in at least one other school setting and of supporting children (SEND) in across a primary school. |
| **PROFESSIONAL**  **DEVELOPMENT** | * Ability to demonstrate motivation to continue personal and professional development | * Knowledge of letters and sounds together with relevant training. * Attendance on courses related to Key Stage 1 and 2. * A commitment to whole school and individual professional development |
| **SKILLS** | * Ability to relate effectively to staff, children, parents, carers, extended families and other professionals * Ability to work as part of a team * Excellent communication skills used effectively in a variety of situations * Ability to keep clear, concise records and to write reports * Good organisational skills * Ability to work as part of a team and use own initiative * Ability to plan and make resources to support and deliver interventions | * Experience of curriculum planning, delivery and assessment * Ability to manage workload effectively * Ability to work with a range of SEN needs * Ability to use ICT effectively to support teaching and learning |
| **SPECIAL KNOWLEDGE** | * Knowledge of the New National Curriculum * Understanding of Child Protection procedures | * Knowledge of CPOMS * Awareness of other agencies |
| **PERSONAL ATTRIBUTES** | * Ability to demonstrate a happy, enthusiastic, highly motivated persona * Ability to demonstrate a positive, non-discriminatory attitude * Ability to demonstrate high personal and professional standards * Ability to demonstrate a consistently caring attitude towards children and parents * Ability to be flexible * A good sense of humour! | * Flexibility and adaptability in order to be able to mix and work with a wide range of people. * Ability to work in a co-ordinated way with other professionals. |