

## PERSON SPECIFICATION- SUPERVISORY ASSISTANT LEVEL 1

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, indicating experience and where appropriate citing supporting examples within their application.

<b>Qualifications &amp; Training</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<input type="checkbox"/> First Aid Qualification	D	Application form
<b>Knowledge &amp; Experience</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<input type="checkbox"/> Knowledge of School Food Standards, basic nutrition and other health related practices associated with the lunch hour	E	Application form/Interview/ Task (if applicable)
<input type="checkbox"/> Basic knowledge about the provision of organised play	E	
<input type="checkbox"/> Knowledge of basic health and safety requirements	E	
<input type="checkbox"/> Knowledge of basic Child Protection practices	E	
<b>Skills &amp; Key Criteria</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<input type="checkbox"/> Interpersonal skills that enable the post holder to interact appropriately with pupils, parents and staff	E	Application form/Interview/ Task (if applicable)
<input type="checkbox"/> Basic literacy skills for communicating in English with pupils, parents and staff and completing reports and forms	E	
<input type="checkbox"/> Ability to manage challenging behaviour appropriately	E	
<input type="checkbox"/> Ability to meet the needs of pupils	E	
<b>Personal Attributes</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<input type="checkbox"/> Able to work calmly under pressure, and handle unexpected situations and challenges	E	Application form/Interview/ Task (if applicable)
<input type="checkbox"/> Able to use initiative and meet the emotional demands of the role	E	
<input type="checkbox"/> A team player	E	
<input type="checkbox"/> Experience of working in a child orientated environment	E	
<input type="checkbox"/> Experience of leading activities that enable pupils to collaborate and socialise	E	
<input type="checkbox"/> Punctual and reliable	E	

<input type="checkbox"/> Motivation to work with children and young people	E	
<input type="checkbox"/> Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E	
<input type="checkbox"/> Emotional resilience in working with challenging behaviours	E	
<input type="checkbox"/> Attitude to use of authority and maintaining discipline	E	
<b>Equal Opportunities</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<input type="checkbox"/> Candidates should indicate an acceptance of, and a commitment to, the principles of the Academy's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community	E	Application form/Interview/ Task (if applicable)
<input type="checkbox"/> Commitment to equal opportunities policies relating to gender, race and disability in an educational context	E	
<b>Safeguarding</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<input type="checkbox"/> Commitment to the protection and safeguarding of children and young people	E	Application form/Interview/ Task (if applicable)
<input type="checkbox"/> Has up to date knowledge of relevant legislation and guidance in relation to working with young people	D	