



Northern Lights Learning Trust St. Peter's Elwick and Hart Primary Schools

Headteacher: Mrs K Hill

2 x Premises Assistant (salary range NJC SCP 5-6 £19312 - £19,699 pro rata) 15 hours per week, 41 weeks per year (TTO plus PD Days and two weeks in school closure periods)

To be worked Monday – Friday (additional hours may be required during school holidays or weekends which will be paid overtime)

Are you organised, flexible, enthusiastic and hardworking?

Do you thrive working in a busy environment?

Would you like to make a difference to children's learning and well-being?

St. Peter's Elwick C of E and Hart Primary Schools are part of the Northern Lights Learning Trust and we are looking to appoint two enthusiastic and reliable Premises Assistants to work in our schools, to ensure that the sites are safe and well maintained.

Our successful candidates will:

- Ensure the school is a safe and clean environment
- Possess excellent organisational and general DIY skills
- Be understanding in dealing with children and adults
- Keep calm under pressure whilst maintaining confidentiality
- Be enthusiastic and supportive of the Trust and schools ethos'

Details of the school can be found on our website www.hartelwickfederation.org.uk

Prospective applicants are encouraged to visit either school - please contact Keely Smith at info.elwick@nllt.co.uk to arrange an appointment.

Application packs are available by request also from Keely Smith, Office Manager by emailing info.elwick@nllt.co.uk and should be returned no later than 12pm on the closing date.

The closing date is Friday 11th June 2021 12pm.

Shortlisting will take place Monday 14th June and successful applicants will be invited to an interview on Thursday 24th June 2021.

Northern Lights Learning Trust is committed to promoting and ensuring the safety of all its pupils and staff and expects everyone to share this commitment. In line with this all appointments are subject to DBS check and satisfactory references.