



**Cramlington Learning Village**  
**Educational Mental Health and Well Being Practitioner**  
**Hours Term time only 37 hours a week**  
**Salary Band 7 SPC point 24**

## **JOB DESCRIPTION AND PERSON SPECIFICATION**

### **KEY RESPONSIBILITIES**

**The post holder will,**

- To deliver evidence-based intervention for children and young people, with mild to moderate mental health problems across the school.
- To deliver evidence based group work interventions with mild to moderate mental health problems across the school.
- To work within an established triage system to help students who present with more severe problems to access more specialist service in a timely way
- To promote mental well being across the school for staff and students
- To support and contribute to training to enable staff in school to identify, and where appropriate, manage issues related to mental health and wellbeing.
- To undertake and record accurate risk assessments and operate clear risk management processes in line with school policy
- Attend multi-disciplinary and multi-agency meetings relating to referrals or children and young people in treatment, where appropriate

- Keep clear, professionally coherent records of all activity in line with both health and education service protocols and use these records and outcome data to inform decision making.
- Complete all requirements relating to data collection.
- Ensure that confidentiality is always protected.
- Participate in individual performance review and respond to agreed objectives.
- Keep all records up to date in relation to Continuous Professional Development and the requirements of the post and ensure personal development plans maintains up to date specialist knowledge
- Carry out observations of children in class to support appropriate referrals
- Work closely with the pastoral team and be a presence at social times to promote well being and positive mental health
- Work closely with the triage team to advise and make decisions on referrals
- To deliver parenting classes around resilience, low mood, anxiety and sleep hygiene.
- To support the designated mental health lead to develop their whole-school approach.
- To ensure any documentation produced is to a high standard and is in line with the brand style
- Be aware and comply with all policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person
- To support and promote the school ethos
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post
- To undertake any other reasonable duties at the request of the Headteacher

**CRAMLINGTON LEARNING VILLAGE**

**Person Specification**

**Mental Health and Well Being Practitioner**

**Scale: Band 7 SPC point 24**

<b>ATTRIBUTES</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>HOW IDENTIFIED</b>
<b>RELEVANT EXPERIENCE</b>	<ul style="list-style-type: none"><li>• Previous experience of working with children and young people at secondary level</li><li>• Experience of working with children and young people who have social, emotional and/or behavioural difficulties</li><li>• Experience of the delivery of specific therapeutic interventions to children, young people or their families (e.g. CBT, solution focused brief therapy)</li></ul>	<ul style="list-style-type: none"><li>• Previous experience of working with young people Post 16</li><li>• Experience in both mental health and in education</li></ul>	Letter, Refs
<b>EDUCATION/</b>	<ul style="list-style-type: none"><li>• Educated to degree level</li></ul>	<ul style="list-style-type: none"><li>• Further specialist qualifications in therapies</li></ul>	Letter, Refs

<p><b>TRAINING ATTAINMENTS</b></p>	<ul style="list-style-type: none"> <li>Completed the HEE commissioned 1 year Educational Mental Health Practitioner course.</li> </ul>	<p>and interventions</p> <ul style="list-style-type: none"> <li>Youth Mental Health First Aid</li> <li>Teaching Qualification</li> <li>Current First Aid Qualification</li> </ul>	
<p><b>SPECIALIST KNOWLEDGE AND SKILLS</b></p>	<ul style="list-style-type: none"> <li>Good knowledge of the educational system in England</li> <li>Good understanding of how Well being and mental health impacts on achievement and attendance</li> <li>Knowledge of children and young people gained through academic study in child development, child wellbeing or mental health</li> <li>Ability to carry out 1:1 and group therapeutic mental health interventions with children and families</li> <li>Ability to conduct mental health assessments of children and young people</li> <li>Able to assess, mitigate and manage risk</li> </ul>	<ul style="list-style-type: none"> <li>Ability to conduct group parenting programmes</li> <li>Ability to work within educational settings to increase mental health awareness with staff</li> <li>Ability to advise on strategies to support staff mental health</li> </ul>	<p>Letter, Refs, Interview</p>

	<ul style="list-style-type: none"><li>• Knowledge and commitment to safeguarding of children and young people</li></ul>		
<b>DISPOSITION</b>	<ul style="list-style-type: none"><li>• A commitment to and interest in the well being, mental health, support and achievement of students</li><li>• Enthusiastic and Self motivated</li><li>• A strong belief in teamwork and cooperation</li><li>• Commitment, to high professional standards</li><li>• Ability to manage a sensitive, traumatic and potentially emotionally distressing caseload</li><li>• Excellent oral and written communication</li></ul>		Letter, Refs, Interview

