

**Bishopton PRU**

**Personal Specification**

Level 2 Teaching Assistant

|  |  |  |
| --- | --- | --- |
| **Attributes** | **Essential** | **Desirable** |
| **EXPERIENCE:** | * Recent and relevant experience of working with and/or caring for children within a specified age range/subject area, preferably within an education setting
 | * Experience of working in a school environment, particularly a PRU
 |
| **QUALIFICATIONS/****TRAINING:** | * Willingness to participate in relevant training and development opportunities
* NVQ Level 2 or equivalent qualification in relevant discipline OR appropriate experience
 | * First Aid training or willingness to undertake appointed person certificate in First Aid
* Child Protection training
* Training in the literacy/numeracy strategy
* Training in Special Educational Needs strategies
* Team Teach qualification
 |
| **SKILLS/****KNOWLEDGE:** | * Ability to relate well to children and adults
* Ability to work effectively within a team environment, understanding classroom roles and responsibilities
* Ability to build effective working relationships with all pupils and colleagues
* Ability to promote a positive ethos and role model positive attributes
* Ability to work with children at all levels regardless of specific individual needs
* General understanding of national curriculum and other basic learning programmes/techniques (within specified age range/subject area)
* Experience of resources preparation to support learning programmes
* Effective use of ICT to support learning
* Good communication skills
* Good numeracy and literacy skills
* Be able to maintain confidentiality
* Good listening skills
* The ability to manage behaviour of children in a positive and supportive manner
* Awareness and basic understanding of the school curriculum (within specified age range or subject area)
* General awareness of inclusion, especially within a school setting
 | * Relevant knowledge of First Aid
* Knowledge of Child Protection
* Equal Opportunities and recognising the nature of the diverse school community
* Understanding of basic technology – computer, video, photocopier etc.
 |
| **PERSONAL AND PROFESSIONAL ATTRIBUTES:** | * Friendly, approachable and professional manner
* Calm approach
* A commitment to working as part of the whole school team and supporting the vision and aims of the school
* High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements
* Ability to build and maintain successful relationships with pupils; treat them consistently, with respect and consideration, and demonstrate concern for their development as learners
* Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work
* Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils’ learning
* Able to improve their own practice through observations, evaluation and discussion with colleagues.
 |  |