2021 VAC 152 **Person Specification**

**Job title: Homeless Officer (Health Inequalities)**

**Note to applicant - You should pay particular attention to the essential criteria below and provide evidence of how you consider you meet them as part of your application. Failure to do so may mean that you will not be shortlisted.**

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| **Essential Criteria** | | **Method of Assessment** |
| **Qualifications /**  **Professional Registration/**  **Membership** | 1. Educated to a minimum Level 3 NVQ qualification in related subject (i.e. Housing, Healthcare, Support, Coaching) or equivalent experience | Application Form / Interview |
| **Experience** | 1. Experience of working within a homelessness or support related service | Application Form / Interview |
| 2. Experience of supporting vulnerable people to achieve a ‘settled’ life and enhancing their life opportunities | Application Form / Interview |
| 3. Experience of creating working partnerships with partners and stakeholders who support homeless clients and vulnerable groups | Application Form / Interview |
| 4. A good track record of delivering effective solutions to improve the health of homeless and vulnerable people | Application Form / Interview |
|  | 5.Experience of working with health services and other health partners | Application Form / Interview |
|  | 6. Experience of working with hard to reach groups and maintaining engagement to deliver outcomes | Application Form / Interview |
| **Skills, Knowledge, Ability (including ability**  **to develop knowledge,**  **skill or experience)** | 1.Knowledge of the Homeless Reduction Act and guidance.  2.Ability to navigate the ‘homeless system’ to ensure health needs are identified and met | Application Form / Interview  Application Form / Interview |
| 3.Knowledge of social care, health issues and safeguarding policies and procedures | Application Form / Interview |
| 4.Knowledge of homeless and vulnerable people and the challenges they can face | Application Form / Interview |
| 5.Ability to deal with people effectively and sympathetically in often difficult and sensitive situations | Application Form / Interview |
| 6.Ability to liaise with other agencies, such as primary care, secondary mental health services, substance abuse services to achieve the best results for service users and all concerned | Application Form / Interview |
| 7.Ability to develop, implement and support people through holistic support plans | Application Form / Interview |
| 8.Good verbal and written communication skills and be computer literate | Application Form / Interview |
| 9.Ability to organise a caseload and work with minimum supervision but also be able to work as part of a team and support other colleagues in their roles | Application Form / Interview |
|  | 10.Be socially confident and self-assured when dealing with customers to engender trust with service users | Application Form / Interview |
| 11.Ability to persuade, negotiate and influence effectively | Application Form / Interview |
| 12.Be able to adapt behaviour to suit the situation or customer.  13 Able to deal with opinions and feelings as well as facts, figures and numerical data. | Application Form / Interview  Application Form / Interview |
| 14 Able to pay attention to detail. | Application Form / Interview |
| 15 Able to see tasks through to completion, ensuring they are completed on time or to deadlines and to a high degree of accuracy. | Application Form / Interview |
| 16 Able to be innovative and creative. | Application Form / Interview |
| **Work Related Circumstances/**  **Values of the Council** | Commitment to Equal opportunities | Application Form / Interview |
| Ability to meet the travel requirements of the post and hold a full UK driving license and have access to own vehicle | Application Form / Interview |
| Compliance with health and safety rules, regulations and legislation | Application Form / Interview |
| Flexible and willing to work outside normal working hours when required | Application Form / Interview |
| A clear enhanced DBS will be required for the post | Application Form / Interview |