2021 VAC 154 **Person Specification**

**Job title: Assistant Catering Supervisor**

**Note to applicant - You should pay particular attention to the essential criteria below and provide evidence of how you consider you meet them as part of your application. Failure to do so may mean that you will not be shortlisted.**

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| **Essential Criteria** | | **Method of Assessment** |
| **Qualifications /**  **Professional Registration/**  **Membership** | 1. Cooking qualification – minimum level City & Guilds 7061/2 or NVQ level 2 Cookery or equivalent qualification | Application form |
| 2. Basic Food Hygiene qualification (level 2) | Application form |
| **Experience** | 1. Previous work experience employed in a cooking capacity eg chef / cook / assistant cook | Application form / interview |
| **Skills, Knowledge, Ability (including ability**  **to develop knowledge,**  **skill or experience)** | 1. Good level of cooking skills | Application form / interview / cooking assessment |
| 1. Knowledge of food safety legislation / practices | Interview |
| 1. Knowledge of basic good health & safety practice within the catering environment | Interview |
| 1. Be able to provide excellent customer service by being able to delight customers, and deliver high quality tailored services to meet needs and exceed expectations | Application form / interview |
| 1. Basic literacy & numerical ability | Application form / interview |
| 1. Able to pay attention to detail | Application form / interview |
| 1. Able to see tasks through to completion, ensuring they are completed on time or to deadlines and to a high degree of accuracy. | Application for / interview |
| 1. To demonstrate the Council’s values. | Application form / interview |
| **Work Related Circumstances/**  **Values of the Council** | Commitment to Equal Opportunities | Application form |
| Compliance with health and safety rules, regulations, and legislation | Application form |
| Ability to meet the travel requirements and working hours of the role | Application form / interview |