

## CATERING ASSISTANT VACANCY (2 posts)

### ST CUTHBERT'S CATHOLIC PRIMARY SCHOOL

**CEO: Mr T.B. Tapping**

The Diocese of Hexham and Newcastle has a growth plan for Bishop Chadwick Catholic Education Trust to serve South Tyneside, Sunderland and East Durham, with a total of 34 schools in the Trust by July 2022. Bishop Chadwick Catholic Education Trust was established in February 2016, currently there are seventeen schools within the Trust with a schedule of additional schools joining each term. The details of each of the schools currently within the Trust can be found on our website [www.bccet.org.uk](http://www.bccet.org.uk)

We are seeking to appoint two part-time catering assistants. These posts will be based at St Cuthbert's Catholic Primary school in Seaham. St Cuthbert's is a warm and welcoming community where everyone feels valued and part of the team. You will be working alongside dedicated and professional staff and St Cuthbert's has happy, polite and well behaved children. As part of the Trust you will have access to professional development opportunities.

Bishop Chadwick Catholic Education Trust safeguards and protects its students and staff by being committed to respond in accordance with South Tyneside Child Protection Procedures. Enhanced DBS checks are mandatory for all school staff.

**Salary: NLW - £8.91/hour**

**Start Date: 2<sup>nd</sup> September 2021**

**Contract: 10 hours per week, term time only**

**Shift pattern: 11.30am – 1.30pm Monday to Friday**

Completed application forms should be submitted by email to [kevans@bccet.org.uk](mailto:kevans@bccet.org.uk) by **12 noon** on **30<sup>th</sup> July**. Emailed applications are required and CV's will not be accepted. For enquiries regarding this role, please contact Nicola Noble on [nicola.noble@stcuthbertsprimary.com](mailto:nicola.noble@stcuthbertsprimary.com)

Interview date **TBC**

Electronic signatures will be accepted but candidates will be required to add a written signature to their application when circumstances allow.

*The position we are filling is exempt from the provisions of the Rehabilitation of Offenders Act and a satisfactory Enhanced DBS from the Disclosure and Barring Service is required as part of pre-employment checks.*

*Bishop Chadwick Catholic Education Trust is an equal opportunities employer, welcoming applications from all sections of the community. We are committed to safeguarding and promoting the welfare of young people and vulnerable adults and we expect staff and volunteers to share this commitment.*

[A note regarding COVID 19](#)

Please note, the interview process will take place over a virtual platform to ensure the safety of all involved.