**2021 VAC 196**

**Person Specification**

**Job title: School Crossing Patrol**

**Note to applicant - You should pay particular attention to the essential criteria below and provide evidence of how you consider you meet them as part of your application. Failure to do so may mean that you will not be shortlisted.**

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| **Essential Criteria** | | **Method of Assessment** |
| **Skills, Knowledge, Ability (including ability**  **to develop knowledge,**  **skill or experience)** | 1. Be able to communicate effectively verbally, in person or over the telephone, to share and obtain information | Application Form/Interview |
| 1. Be sympathetic, caring and supportive to others | Application Form/Interview |
| 1. To promote and safeguard the welfare of the children and young people that you are responsible for or come into contact with | Application Form/Interview |
|  | 1. Be punctual and of smart appearance. | Application Form |
|  | 1. Able to work effectively independently or within a busy team environment. | Application Form/Interview |
|  | 1. Able to follow rules and stick to procedures. | Application Form/Interview |
|  | 1. Be socially confident and able to provide excellent customer service by being able to delight customers and deliver high quality tailored services to meet needs and exceed expectations. | Application Form/Interview |
|  | 1. Able to undertake the same, well established tasks each day. | Application Form/Interview |
|  | 1. Able to pay attention to detail. | Application Form/Interview |
|  | 1. Able to make decisions, take action or reach conclusions quickly, whilst still consulting and listening to others. | Application Form/Interview |
|  | 1. The post holder must undergo a Criminal Records Bureau disclosure and will be subject to a DBS check from the Disclosure Barring Service prior to the appointment being confirmed | Application Form |
| **Work Related Circumstances/**  **Values of the Council** | Commitment to Equal Opportunities | Application Form/Interview |
| Compliance with health and safety rules, regulations, and legislation | Application Form/Interview |
|  | Ability to meet the travel requirements of the post. Hours are set but different for each site and split over two or three shifts in a combination of morning, lunchtime and teatime, as established by the site assessment. Depending on site, the morning shifts begin anywhere from 7.45am until 8.15am until all school starts. | Application Form |
|  | Able to be flexible and move to other sites as and if required for the continuation of service delivery. | Application Form |