**JOB DESCRIPTION**

**CHILDREN’S & JOINT COMMISSIONING SERVICES**

**JOB TITLE:** SPECALIST COMMUNITY PUBLIC HEALTH NURSE (YOUTH JUSTICE SERVICE & VULNERABLE YOUNG PEOPLE)

**DIVISION:** CHILDRENS & JOINT COMMISSIONING SERVICES

**GRADE:** BAND 12

**RESPONSIBLE TO:** YOUTH JUSTICE SERVICE TEAM MANAGER AND CLINICAL LEAD

**POST REFERENCE:**  SR-

**Purpose of post**

To provide a Specialist Community Public Health Nurse perspective within the multi-agency Youth Justice Service and contribute to the support of vulnerable children and young people across Hartlepool.

To effectively manage an allocated caseload with support from the integrated locality team and Youth Justice Service, which will promote the health and wellbeing of young people involved in or who may be at risk of entering the criminal justice system, so they may be enabled to reach their full potential and not be disadvantaged through ill health or disability.

To use evidence-based practice to plan, deliver and evaluate public health interventions to targeted groups of young people including those in the criminal justice service or those in specialist service provision with the support of the wider early help team. To undertake or facilitate initial global health assessments on individual young people involved in the criminal justice system (or who are at risk of entering the criminal justice system) then mobilise appropriate health resources.

To provide training, support and consultation to colleagues within the Youth Justice Service and to professionals in health and Social Care and with the support of the safeguarding lead disseminate training on recent safeguarding research and lessons learnt.

To take part in the wide variety of safeguarding reviews and support the clinical staff with the process and procedures for reviews.

To provide group and 1-1 supervision as required to members of the clinical team that are not caseload holders.

To ensure that all statutory duties within the remit of the post are met and the service operates within all National Standards relating to youth justice services.

All staff will be expected to consider their role in the context of the objectives that the Department is working towards and to contribute constructively to the continuous improvement, performance management and best value culture, and also the interagency context of the Department’s work.

Formal organisational line management is provided by the designated Health Manager with responsibility for the School Nursing team (Hartlepool) with day-to-day operational management shared between the Health Manager and the YJS Team Manager.

**Key Relationships**

All staff will be expected to promote partnership working within the YJS and also across the Department as a whole and contribute constructively to the continuous improvement, performance management best value culture.

Additionally, key relationships for this post will be

* Head of Youth Justice service
* Safeguarding specialist nurse
* Youth Justice service staff/volunteers
* Partner agencies (Police, CAMHS, Probation, Education)
* Young people and families
* Third sector providers/voluntary organisations
* Staff within secure estates
* Magistrates and Court staff
* Youth Justice Board representatives
* Colleagues within the Local Authority and Children’s Services
* GP’s, School Nurses, SALT, Health Visitors and any other Health staff
* Children and Young People,
* Parents/carers
* Paediatric services
* All schools and academies
* All relevant health services that impact on the health and wellbeing of children, young people and their families
* Locality teams

**Main Duties and Responsibilities**

1. To receive referrals accepted into the Youth Justice Service team
2. To offer comprehensive holistic health assessments and evidence-based interventions to young people on a group or individual basis evaluating and discharging to the referring appropriate case manager at the end of intervention.
3. To effectively manage an allocated caseload working within local and national safeguarding policies and procedures, adhering to professional standards to ensure a child centred approach,
4. Adhere to local child protection procedures. Attend case conferences, core group meetings and other meetings as required and agreed within the Early Help Locality framework.
5. To provide specialist advice to children/parents/carers and other professionals in relation to health issues and special education needs, giving ongoing support at home, in school or the community.
6. To agree treatment goals with the young person which are regularly reviewed and monitored for outcomes
7. To manage and hold responsibility for own cases as an autonomous practitioner, assessing new cases, implementing evidence-based treatment plans.
8. To promote the physical and emotional health of young people through training, support and advice to multi-agency professionals within the Youth Justice Service and within partner agencies.
9. To participate in training and education for pre and post registration students and support newly qualified colleagues in mentor roles.
10. To utilise specialist knowledge of child and family emotional health and wellbeing, to enable recognition of emotional difficulties in the course of consultations and liaison with staff, and to feed into Youth Justice service ASSETplus assessments and reports completed by case management staff.
11. Work within Hartlepool’s Better Childhood programme to ensure a whole family approach with young people and parents/carers, and to encourage and promote their access to appropriate services.
12. To facilitate appropriate access to other services, according to level and nature of need, ensuring that referrals are followed through and that the young person/family/carer is kept informed throughout the process.
13. To ensure that individual professional standards (including clinical registration) are maintained in line with agreed levels, including full compliance with policy and procedural guidelines and accepting primary responsibility for the level and quality of clinical casework recording – both on SysteOne (Health) and CareDirector Youth (Youth Justice Service) case management systems.
14. To contribute to the development of care pathways, treatment protocols and improvements within the Youth Justice Service and partner agencies.
15. Undertake generic operational and organisational tasks within the wider Youth Justice Service (eg. panel officer, duty officer, PACE) as required on a rota basis.
16. Delivery of a quality service for all young people and families engaging with the Youth Justice Service, and develop positive relationships with them to maintain the appropriate levels of contact and intervention.
17. To feedback to Youth Justice Service Team Manager any problem in relation to the effective provision of Youth Justice Services.
18. To participate in local and national initiatives which contribute to continuous organisational or personal development, including with reference to new legislation and diversity policies and practice.
19. To maintain the safety of children at all times and implement the Local safeguarding Children Board safeguarding guidelines.
20. To participate in regular clinical and operational supervision meetings/annual appraisal and attend all mandatory and other training, identified and approved by the Health line manager and Youth Justice Service Manager, to further develop skills and knowledge relevant to the post.
21. To meet Hartlepool Borough Council and agreed Specialist Community Public health performance targets and complete all required statistical returns promptly and efficiently.
22. To work within the standards set by the Care Quality Commission, Ofsted and Her Majesties Inspectorate of Probation, delegating and overseeing wider team delivery as appropriate.
23. Deliver and evaluate public health initiatives though building capacity activities, which reflect need and meets the key performance targets of the organisation
24. Any other duties of a related nature which might reasonably be required or allocated by the Youth Justice Service Team Manager
25. The post holder is responsible for handling confidential information of a personal nature and must ensure that this information is kept up to date, accurate, and securely at all times in line with Hartlepool Borough Council Policy and Data Protection Act.
26. To provide training, support and consultation to colleagues within the Youth Justice Service and to professionals in health and Social Care and with the support of the safeguarding lead disseminate training on recent safeguarding research and lessons learnt.
27. To take part in the wide variety of safeguarding reviews and support the clinical staff with the process and procedures for reviews.
28. To facilitate group and 1-1 safeguarding supervision as required to members of the clinical team that are not caseload holders.

**General Responsibilities include:**

* Equal Opportunities

The YJS must be fully committed to the active promotion of equal opportunities as an employer and in the provision of all its services; it is the responsibility of every member of staff to ensure the practical application of this policy.

* Health and Safety

Under the Health and Safety at Work Act, all employees are required to take care of their own health and that of other employees in complying with their statutory duties.
* All employees are expected to respect all confidentialities and principles and practice of the Data Protection Act.

The above duties and responsibilities cannot totally encompass or define all tasks which may be required of the employee. The outlined duties and responsibilities may, therefore, vary from time to time without materially changing either the character or level of responsibility: these factors are reflected in the post

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

Date: 23rd August 2021

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES AND AN ENHANCED DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**