



Marine Park First School

Headteacher: Mr S Easton

Park Road, Whitley Bay, NE26 1LT. Tel: (0191) 2534343
e-mail: info@marineparkfirst.org.uk www.marineparkfirst.co.uk

Out of School Club Assistant positions

The Governors of this successful, large, friendly and happy First School invite applications for the post of Out of School Club Assistant.

We are looking to appoint three Out of School Club Assistants to work as part of our supportive team and contribute to the outstanding education, safety, welfare, wellbeing, happiness and behaviour that we strive to achieve for the pupils at our school.

We are looking to appoint three Assistants to work the following hours:

1. 7:45am – 9:00am Monday to Friday
2. 8:00am – 9:00am Monday to Friday
3. 8:00am – 9:00am and ideally 3:30 – 4:30pm Monday to Friday

Duties will include making and serving breakfasts, organising play areas, materials and equipment; assisting with the planning of activities to create and develop a stimulating and fun environment; ensuring the children are supervised at all times; playing with the children; encouraging fair and caring behaviour; encouraging independence and self-esteem; ensure safeguarding procedures are adhered to; building effective relationships with the parents and carers; administering basic first aid as required and tidying up the room and equipment. You may also be required to support individual pupils or small groups as required. You will work collaboratively with a positive staff team, a supportive governing body and, above all, engaging children.

Marine Park First School is strongly committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake a DBS check and will need to have two fully supportive references.

These post are due to start on the 11th October 2021. Please see the job description for further information.

Details of the job and the application form can be found on the school website. All completed applications should be returned via email to info@marineparkfirst.org.uk no later than 12:30pm on Thursday 30th September 2021.

We look forward to hearing from you.

Mrs J Nicholson
Deputy Headteacher