**PERSON SPECIFICATION**

**POST: Breakfast Club Assistant / Lunchtime Supervisor Grade 1**

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| **QUALITIES & ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** |
| **QUALIFICATIONS /****TRAINING** | Basic First Aid training or willingness to take a course. |  |
| Willingness to participate in training and development opportunities |  |
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| **EXPERIENCE** | Experience working with children |  |
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| **SKILLS / KNOWLEDGE** | Has good communication skills. |  |
| Has good organisational skills. |  |
| Has the ability to work on own initiative and as part of a strong team. |  |
| Has an affinity with children |  |
| Has a commitment to self-improvement and development |  |
| Ability to relate well to children, parents and other professionals.  |  |
| Commitment to undertake personal and professional development |  |
|  |  |  |
| **PERSONAL ATTRIBUTES** | Friendly, caring and approachable manner | Willingness to be involved in the wider life of the school |
| Strong interpersonal skills |  |
| Self-motivated and enthusiastic |  |
| Able to remain polite, calm and courteous in stressful situations |  |
| Reliable and punctual |  |
| Flexible, adaptable and able to work independently or as part of a team |  |