Cockfield Primary School

 Essential Criteria Sheet: **Lunchtime Supervisor**

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| **Attributes** | **Essential** | **Desirable** | **How identified** |
| **Education** | Basic literacy and numeracy skillsFirst Aid Certificate or willingness to attend trainingWilling to take further training with a particular emphasis on Child Protection | Food Hygiene certificate | Application FormInterviewReference |
| **Experiences** | Knowledge of the duties and role of the Lunchtime supervisorPrevious experience of working with children aged 4-11 years | Experience of working in a school environment either in a paid or voluntary capacity | Application FormInterviewReference |
| **Skills** | Good communicationTo be able to work under pressureGood sense of humour and respect of colleaguesGood relationships with colleagues and school staffTo be able to work as part of a teamAbility to work within the school’s policies and guidelinesThe ability to promote good playtime behaviour. | An understanding of children with special needsGood behaviour management strategies  | Application FormInterviewReference |
| **Personal Qualities** | Use own initiativeFlexible approach to workAwareness of confidentiality, working with integrityGood timekeeping and good attendance recordEnthusiastic, courteous and politePatience and emotional resilience in working with challenging behavioursSensitive to the needs of children Calm and positive approach |  | Application FormInterviewReference |
| **Disclosure of Criminal****Record** | Enhanced DBS  |  | Disclosure and Barring Service check |