# **PERSON SPECIFICATION: Leisure Attendant POST REFERENCE: 104062**

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**

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| REQUIREMENTS | ESSENTIAL CRITERIAPlease indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)  | DESIRABLE CRITERIAPlease indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training**
* **Specific qualifications (or equivalents)**
 | * Current RLSS Pool Life Guard Qualification (F) (I)
* Level 1 Swim Teachers Qualification (to be complete within 6 months of taking up the position) (F) (I)
* Evidence of continuing professional development (F) (I)
 | * Current St John Ambulance First Aid Qualification or the equivalent (F) (I)
* NGB Coaching Qualifications in various disciplines (F) (I)
* ISRM Pool Plant Operators Certificate (F) (I)
* Level 2 Swim Teachers Qualification (F) (I)
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| * **Work or other relevant experience**
 | * Experience of working with members of the general public (F) (I)
* Experience of undertaking general cleaning regimes (F) (I)
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| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** |

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| * **Skills, abilities, knowledge and competencies**
 | * Ability to communicate effectively with good oral skills (I)
* Ability to respond positively to difficult situations (I)
* Understanding of how to provide a good service to customers (F) (I)
* Understanding of the equalities and diversity agenda (I)
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| * + **General competencies**
 | * Understanding of the benefits of sport and physical activity (I)
* Commitment to providing a customer focussed service (I)
* Enthusiastic individual who is prepared to go the extra mile to achieve successful outcomes (I)
* Flexible approach to working within a seven-day service provision (I)
 | * Able to travel independently
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**On-going Training Requirements**

The post holder will be required to undertake the following mandatory/essential training at the frequency indicated.

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| **Mandatory/Essential Training** | **Frequency** |
| * Safeguarding training
* Health promotion training
* Customer care training
* IT literate
* Health and Safety training
* Sales training
* Experience of building cleaning training
* Health and fitness training
* Competent assist in emergency situation training
 | * Most training will be annually or on industry guidance recommendations and some training will be ongoing in house training.
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