Burnside College









Teacher of English
Maternity Cover
Application Pack

Burnside College
St Peters Road
Wallsend
Tyne & Wear
NE28 7LQ

T: 0191 2598500
F: 0191 2598501
E: office@burnsidecollege.org.uk
www.burnsidecollege.org.uk

WAS in partnership with ncb National Children's Bureau — Wellbeing Award for Schools 2019–2022

Healthy Schools North Tyneside

Ofsted Good Provider

Dear Colleague,

Thank you for your interest in joining our team.

Burnside College is characterised by its strong community spirit and friendly working environment. Respect is one of our core values and is tangible throughout the school. We believe that strong relationships are the fabric of any successful school. Interactions at Burnside between staff, and with pupils, are based on mutual respect and are positive.

The school has been through a considerable period of change in recent years in order to raise standards and provide the best possible quality of education for our pupils. We were delighted that this was recognised in our 2020 Ofsted inspection. Burnside College was acknowledged to be a good school in all areas with outstanding sixth form provision. Staff are proud to work at our school and proud of the young people in our community.

These improvements have been secured through a real team effort between school leaders and staff. We have a relentless focus on teaching and learning and ensure we routinely consider the latest educational thinking in order to reflect on and refine what happens in classrooms. This goes hand in hand with a strong, caring, system of pastoral support and a focus on the personal development of our pupils.

There is an expectation at Burnside that staff will be determined to do the very best for the young people of Wallsend and always work positively, with the best interest of young people at heart. In return the school offers excellent support and professional development. We offer high quality staff training which is personalised to the experience and needs of the individual. A particular strength is the effective programme of support in place for NQTs and early years teachers. School leaders are considerate of the workload and wellbeing of staff. And the school provides good career progression opportunities.

We are looking to recruit staff to our team that are committed to high standards and to improving the life chances of young people. Further details about our school are available on the school website.

Yours faithfully

D Jamieson

Mr D Jamieson
Headteacher

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The Role: Teacher of English

Type of Contract:	**Full Time, Temporary for Maternity**
Salary/Scale:	**MPS/UPS**
Start Date:	**1st January 2022**
Closing Date for Applications:	**9am Friday 3rd December 2021**
Interview Date:	**Week Commencing 6th December 2021**

For January 2022, we are seeking to appoint a forward-looking individual with drive, character and excellent subject knowledge to join our English Department. This is a full time temporary appointment to cover for maternity until 31st August 2022 in the first instance.

Applicants will be highly motivated and have a passion to ensure that our learners achieve the very best that they can at all times. The core purpose of the role will be to uphold the fundamental standards of pride, respect and achievement with all learners but also ensure that all students receive the highest standard of bespoke support.

Burnside College is a good school, with outstanding sixth form provision. We put teaching and learning first and are committed to providing a high quality and inclusive learning experience for all. Furthermore, we are committed to the development of staff and you will be joining a supportive school with an excellent environment in which to continue your professional development.

This post would suit an excellent classroom practitioner looking for their first post or someone with a passion for teaching and learning looking for a new challenge.

If you would like any further information, or to discuss this role in more detail, please contact Lindsay Warren, Curriculum Leader for English by email: l.warren@burnsidecollege.org.uk

Purpose of the role (job statement)

Carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher

To be an effective professional who demonstrates thorough curriculum knowledge, can teach and assess effectively, take responsibility for professional development and has students who achieve well

Carry out the duties of a classroom teacher as set out in the 'School Teachers Pay and Conditions Document and to meet the core Professional Standards for Teachers contained within the Framework in the STPCD. In addition if paid at Upper pay scale meet the Post Threshold Standards set out below

Responsibilities

To carry out Planning, Teaching and Class Management: to teach allocated students by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed
- setting tasks which challenge students and ensure high levels of interest
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- be aware of and make provision for students who are AEN/SEN, very able, LAC or who have other particular individual needs
- providing clear structures for lessons maintaining pace, motivation and challenge
- making effective use of assessment and ensure coverage of programmes of study
- ensuring effective teaching and best use of available time
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;using a variety of teaching methods to:
  i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
  ii. use effective questioning, listen carefully to students, give attention to errors and misconceptions
  iii. select appropriate learning resources and develop study skills through library, ICT and other sources
- ensuring students acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- evaluating own teaching critically to improve effectiveness
- ensuring the effective and efficient deployment of classroom support
- liaise with the Subject Leader to ensure the implementation of department policy and best practice

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor students' work and set targets for progress
- assess and record students' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the student is achieving
- undertake assessment of students as requested by examination bodies, departmental and school procedures
- prepare and present informative reports to parents
- undertake assessment of students and participate in the school's system reporting to parents

Curriculum Development

- contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision
- work with others on curriculum and/or pupil development to secure co-ordinated outcomes

Pastoral Duties

- be a Form Tutor to an assigned group of students
- promote the general progress and well-being of individual students and of the Form Tutor Group as a whole
- liaise with the Pastoral Leader to ensure the implementation of the school's pastoral system
- register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life
- contribute to the preparation of Action Plans and progress files and other reports
- alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved
- communicate, as appropriate, with parents of students and persons or bodies outside the school concerned with the welfare of individual students, after consultation with appropriate staff
- contribute to PSHE and citizenship and enterprise according to school policy

Other Professional Requirements

- have a working knowledge of teachers' professional duties and legal liabilities
- operate at all times within the stated policies and practices of the school
- know subject(s) or specialism(s) to enable effective teaching
- take account of wider curriculum developments
- establish effective working relationships and set a good example through their presentation and personal and professional conduct
- endeavour to give every child the opportunity to reach their potential and meet high expectations
- contribute positively and effectively to the Every Child Matters agenda
- co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and students
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school
- take part in marketing and liaison activities such as Open Evenings, Parents Evenings, Review days and events with partner schools
- take responsibility for own professional development and duties in relation to school policies and practices
- liaise effectively with parents and governors

Role Threshold Standards

- Post threshold standards apply to anyone employed at UPS level

Person Specification

Criteria E = Essential D = Desirable	
Skills, Knowledge and Aptitudes	
• Knowledge of the National Curriculum for their subject	E
• Passionate and enthusiastic about their subject	E
• Willingness to keep up to date in subject knowledge and national developments	E
• Ability to plan and teach effectively using a variety of strategies	E
• Excellent interpersonal skills with both adults and children	E
• Willingness and ability to work as part of a team	E
• Ability to communicate effectively both verbally and in writing	E
• Ability to prioritise and organise own work	E
• Knowledge of Health and Safety procedures and their application	D
• To have a 'can do' philosophy	E
• To enjoy working with young people	E
• To be flexible, energetic, adaptable and have the ability to use initiative	E
• To identify and develop opportunities	E
• To carry out professional duties in a positive, helpful and courteous manner	E
• To have high aspirations and expectations for their students and themselves	E
• Committed to raising standards and continuous improvement	E
• To be dedicated to the success of the students, their teams, the school and themselves	E
• Ability to work effectively to a high standard, on occasion, under pressure, meeting deadlines	E
Qualifications & Training	
• Qualified Teacher Status	E
• Good honours degree in a revelant field	E
• Evidence of recent continuing professional development	D
Experience	
• Ability to teach across Key Stages 3 and 4	E
• Abilty to teach Key Stage 5	D
Disposition	
• Committed to personal development	E
• Willingness to contribute to other areas of school life	E

Burnside College is committed to safeguarding and promoting welfare of children and young people. Please note this position will require an Enhanced disclosure from the Disclosure & Barring Service.

How to Apply

Please submit the application form accompanied by a covering letter, of no more than two sides of A4, in which you outline your philosophy for English teaching and why you would be a suitable candidate to teach English at Burnside

Completed applications should be returned to:

Mrs L Heide
FAO: Mr D Jamieson
Burnside College
St. Peter's Road
Wallsend
NE28 7LQ
or electronically to l.heide@burnsidecollege.org.uk

Please contact the school if you require any further information relating to this post.
Telephone: 0191 2598500

Closing Date: 9am Friday 3rd December 2021

Interview Date: Week Commencing 6th December 2021

Burnside College is committed to safeguarding and all offers of employment are subject to satisfactory enhanced DBS clearance and other pre-employment checks.