**Langley Moor Primary School**

**Lunchtime Supervisory Assistant Person Specification**

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| **Attributes** | **Essential** | **Desirable** | **How identified** |
| Education | Basic literacy and numeracy skills | Willing to undertake further training as required | Application form / Interview / References |
| Experiences | Knowledge of the duties and role of a Lunchtime Supervisor | Previous experience of working with children aged 4-11 years  Experience of working in a school environment either in a paid or voluntary capacity |
| Skills | Good communication skills  To be able to work under pressure  Good sense of humour  Respect of colleagues and others within the school community  Good relationships with lunchtime colleagues and school staff  To be able to work as part of a team  Ability to work within the LA and school’s policies and guidelines | Basic understanding of child development and learning  An understanding of children with special needs |
| Personal qualities | Able to use own initiative  Have a flexible approach to work  Awareness of confidentiality  Courteous and polite  Good timekeeping and good attendance record  To have integrity  Demonstrate enthusiasm  To have patience and emotional resilience in working with challenging behaviours  Sensitive to the needs of children and their parents  Have a calm and positive approach |  |