NEWCASTLE CITY COUNCIL

JOB DESCRIPTION AND PROFILE

POST TITLE: Domestic AA544

EVALUATION: 312 Points Grade N2

RESPONSIBLE TO: Team Leader

RESPONSIBLE FOR: N/A

JOB PURPOSE: To maintain the required standards of cleanliness in premises and deliver these duties within the relevant framework of policies, procedures and legislation.

MAIN DUTIES: The following list is typical of the level of duties which the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

1. To clean designated areas to ensure they are kept in a hygienic condition.
2. To operate powered equipment including domestic type laundry equipment.
3. To undertake dining room duties such as laying and clearing tables as required.
4. To undertake basic preparation of food.
5. To assist in the provision of tasks relating to the physical needs of service users (for example care of clothing).
6. To keep equipment in good working order and a clean condition.
7. To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.
8. To promote and implement the Council's equal opportunities policies in all aspects of employment and service delivery.