

## Job Description

**Post Title:** Specialist Teacher for Communication and Interaction – Early Years

**Grade:** M/U scale + SEN allowance 1  
/ 2 depending on  
qualifications and experience

**Responsible to:**

**Responsible for:** n/a

**Job Purpose:** To provide specialist education to children with significant communication and interaction difficulties, including Autism, within a range of contexts, including their own homes and to provide advice and support within early years settings.

**Main Duties:** The following is typical of the duties the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

1. To work in partnership with parents to provide appropriate stimulation, education and management programmes for their children, within their own homes and support them in decision making about access to educational settings.
2. To contribute to multi-agency support for families, by liaising closely with other professionals and organisations, to establish and maintain a wide network of communications around individual children and their families;
3. To undertake specialist assessments of young children with communication and interaction difficulties and maintain appropriate and up to date records in order to track children's progress:
4. To support staff in early years settings and schools by providing relevant information, guidance and advice regarding individual children and time limited teaching;
5. To provide guidance and support to SEND Outreach Service Nursery Nurses and Inclusion Workers supporting children in the PVI sector, and engage in joint planning;
6. To contribute to the planning and delivery of multi-agency early intervention groups for children and their families, as appropriate;
7. To inform Early Years Settings of their responsibilities under the SEND COP and Equality Act 2010, and support them in meeting these;

8. To provide practical support to schools and Early Years Settings in the development of a whole school, inclusive approach to meeting communication and interaction needs;
9. To support the transition of children with significant communication and interaction needs between settings;
10. To contribute to the LA's training programme for all aspects relating to communication and interaction difficulties within Early Years;
11. To contribute to the Education, Health and Care assessment process for individual children and write educational advice as appropriate;
12. To provide the LA with up to date information about the population of children with significant communication and interaction needs, to support forward planning;
13. To initiate Early Help Assessments as appropriate and lead / contribute to regular Team Around the Child meetings;
14. To support the LA's monitoring of Early Years Inclusion Funding
15. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.