 Stockton-on-Tees BOROUGH COUNCIL		JOB DESCRIPTION	
Directorate: Community Services & Transport		Service Area: Highway & Street Lighting Operations	
JOB TITLE: Street Lighting Electrician			
GRADE: I			
REPORTING TO: Street Lighting Supervisor			
1.	JOB SUMMARY: To undertake maintenance, service, testing, repair, and installation of street lighting, street furniture and all associated equipment.		
2.	MAIN RESPONSIBILITIES AND REQUIREMENTS		
	1.	To undertake maintenance, service, testing, repair, fault diagnosis, installation of street lighting, street furniture and associated equipment, this involves working outdoors and at height.	
	2.	To have a minimum of City and Guilds 2360 parts 1 & 2, 2391 and BS7671:2008 17th Edition together with a G39 Certification.	
	3.	To undertake additional training that may be required to ensure compliance with all current and future legislation.	
	4.	To be rostered to work an “Out of hours” rota when reasonably required in line with Council Highway and Street Lighting maintenance procedures designed to manage the networks outside normal working hours. Driving of specialist and/or other vehicles with/without simple attachments including LGV, Winter Maintenance or other vehicles required by Department to which you are appropriately trained as required	
	5.	To ensure that accurate records for time labour and material are submitted as required.	
	6	To ensure that inspection and fault reports are accurately recorded and submitted as required to supervisor in the timeliest way.	
	7	To report to their supervisor the identification of extra work, delays and disruption to all the work allocated to the post holder.	
	8	To be responsible for daily and weekly inspections and checks that may be required to any vehicle allocated to the post holder. To ensure that the vehicle is safe to drive at all times and that any damage or vehicle faults are reported immediately to the post holder’s designated supervisor. To ensure that the vehicle servicing requirements are brought to the attention of the post holder’s designated supervisor and Workshops business support team.	
	9	The post holder will be required to operate and drive allocated vehicles in a safe and courteous manner at all times fully in accordance with current	

		legislation and the Highway Code.
	10	To comply with health and safety regulations and any other relevant legislation. Specifically that the post holder fully complies with any risk assessment and method statements issued. That all materials are used in accordance with COSHH assessments. Clarification and guidance is to be sought from the designated supervisor as necessary.
	11	The post holder to be fully responsible for their own health and safety and the safety of colleagues, members of the public by maintaining a clean and safe working environment at their place of work.
	12	To participate in customer care initiatives that may be introduced with customer and client organisations.
	13	To comply with departmental dress code.
	14	To undertake such other duties and responsibilities commensurate with the nature and grading of the post.
	15	To ensure that all customers both internal and external receive a consistently high level of quality service, commensurate with the standards required by Stockton-On-Tees Borough Council.

3. GENERAL

Job Evaluation - This job description has been compiled to inform and evaluate the grade using the NJC Job Evaluation scheme as adopted by Stockton Council.

Other Duties - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

Workforce Culture and supporting behaviours and Code of Conduct – The post holder is required to carry out the duties in accordance with Workforce Culture and supporting behaviours, code of conduct, professional standards and promote equality and diversity in the workplace.

Shaping a Brighter Future – The post holder will embrace the Council's "Shaping a Brighter Future" programme.

Personal Development – As defined by the Council's Culture Statement, all employees will take responsibility for their own development

Customer Services – The post holder is required to ensure that all customers both internal and external, receive a consistently high quality level of service, commensurate to the standards required by Stockton on Tees Borough Council.

Policies and Procedures – The post holder is required to adhere to all Council Policies and Procedures.

Health and Safety – The post holder has a responsibility for their own health and safety and is required to carry out the duties in accordance with the Council Health and Safety policies and procedures.

Safeguarding – All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Stockton Council's Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.

	Name:	Signature:	Date:
Job Description written by: (Manager)			
Job Description agreed by: (Post Holder)			

Job Description dated October 2017

PERSON SPECIFICATION


Job Title	Street Lighting Electrician	Grade	I
Directorate	Community Services & Transport	Service Area	Highways & Street Lighting Operations
Post Ref		Reporting To:	Street Lighting Supervisor

	ESSENTIAL	DESIRABLE	MEANS OF ASSESSMENT
Qualifications	<ul style="list-style-type: none"> BS7671:2008 17th Edition wiring regulations. G39 – working in the vicinity of Distribution Network Operator (DNO) equipment. New Road and Street Work Act (NRSWA) Signing, Lighting & Guarding Full Driving License 	<ul style="list-style-type: none"> Mobile Elevating Work Platform (MEWP) Operation. Safety Harness – Working at Height Operator. 	Application form
Experience		<ul style="list-style-type: none"> Minimum 1 Years' experience of working in a Street Lighting environment. Relevant practical experience of working on Street Lighting works. Able to carry out a wide range of practical tasks including 	Application / Interview

		<p>digging and the use of mechanical plant.</p> <ul style="list-style-type: none"> • Able to demonstrate safe working practices. • Experience of working outdoors and at height. 	
Knowledge & Skills		<ul style="list-style-type: none"> • Knowledge of general health and safety and Safety at Work legislation. • Knowledge of the New Roads and Street Works Act (NRSWA). • Ability to prioritise work and to meet specific timescales. • Knowledge of relevant quality standards. • Knowledge of street lighting installations. • To work as an effective team member. • To have a sound knowledge of electrical safety. 	Application / Interview
Specific behaviours relevant to the post	<ul style="list-style-type: none"> • Demonstrate the Council's Behaviours which underpin the Culture Statement. 	<ul style="list-style-type: none"> • Ability to work on own initiative. • An ability to work accurately and safely in meeting strict deadlines. • Good communication and organisational skills and be able to deal with members of the public in a professional manner. • High degree of flexibility. • Flexibility in approach and willingness to undertake other 	Application / Interview

		duties commensurate with the grade, to achieve the objectives of the Council.	
Other requirements	Be prepared to provide "Out of hours" cover 1 week in 4 when required in association with the Council general emergency maintenance procedures.		

Person Specification dated: October 2017

 Stockton-on-Tees BOROUGH COUNCIL	KNOWN RISKS FOR THIS ROLE
DIRECTORATE: Community Services & Transport	SERVICE AREA: Highway & Street Lighting Operations
JOB TITLE: Street Lighting Electrician	
GRADE: I	
REPORTING TO: Street Lighting Supervisor	

The following are the known risks for this role, more than one may apply. Where there are no known risks this will be indicated.

Known Risk	Yes/No
Is required to work at heights or on ladders	Yes
Is required to work in confined spaces or unusual environmental conditions where specialist equipment or breathing apparatus is needed	No
Is required to drive a Council vehicle or regularly transporting other person/clients/pupils in own vehicle as part of normal duties	Yes
Is required to drive an HGV/LGV/PCV/Minibus	Yes
Is required to undertake agriculture, horticulture or gardening work	No
At risk from noise that might affect an employee's health (will be required to wear hearing protection)	Yes
Will be exposed to vibration likely to be above the exposure action level.	No
Prolonged or frequent exposed to hazardous substances such as machine generated wood dust, other heavy or excessive concentrations of mineral dust, solder flux or tar.	Yes
Potential exposure to asbestos	No
Is at risk of a needle stick injury or human bite or could be exposed to blood, sewerage, bodily fluids.	No
May be exposed to lead or lead based products	Yes
Food handling and preparation	No
Will require a health assessment for regular night working	No
Will be using Display Screen Equipment	No
Other known risks – please detail	No
No known risks associated with this role	

As the manager of this post, I declare that the details above are an accurate reflection of the risks associated with the post.

Signature of Manager: R Burrell

Date: 18/03/22