



### **Part A**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### **Essential**

- Well developed interpersonal skills, capable of dealing effectively with staff, delegates and visitors to the premises
- Reliable and flexible with regard to duties and hours
- Prepared to undertake call out duties and some unsociable hours work
- Capable of regular stooping, bending, lifting and carrying of equipment, materials, furniture and climb ladders.
- No adverse criminal record

#### **Desirable**

- Basic range of DIY skills
- BICS
- Security, building maintenance and caretaking experience.
- Knowledge of cleaning standards

### **Part B**

The following criteria will be further explored at the interview stage:

- Evidence of certification

### **Additional Requirements**

- Enhanced CRB clearance