

**TANFIELD LEA COMMUNITY PRIMARY SCHOOL**  
**PERSON SPECIFICATION**  
**CLEANER Grade 1**

**Role:** To be responsible for cleaning areas within school and key holder responsibilities when necessary.

Category	Essential	Desirable	Evidence
<b>APPLICATION</b>	<ul style="list-style-type: none"> <li>Clearly presented application</li> <li>Good basic Literacy and Numeracy skills.</li> <li>Fully supported in reference.</li> </ul>		<ul style="list-style-type: none"> <li>Application Form</li> <li>References</li> </ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>Willingness to participate in training relevant to the post.</li> </ul>	<ul style="list-style-type: none"> <li>GCSE or equivalent in English and Maths.</li> </ul>	<ul style="list-style-type: none"> <li>Application Form</li> <li>References</li> <li>Certificates</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Experience of cleaning</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a school environment</li> </ul>	<ul style="list-style-type: none"> <li>Application Form</li> <li>References</li> <li>Interview</li> </ul>
<b>SKILLS AND KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>Ability to clean and maintain a high standard of cleanliness throughout the school.</li> <li>Ability to work by yourself, but also experience of working within a team.</li> <li>Good organisational and time management skills.</li> <li>Physically able to operate equipment and meet the demands of the role</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of current Health and Safety policies and procedures – including Risk and COSHH Assessments.</li> <li>Able to work proactively.</li> </ul>	<ul style="list-style-type: none"> <li>Application Form</li> <li>Reference</li> <li>Interview</li> </ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>Enthusiastic, committed, hardworking and self-motivated.</li> <li>Trustworthy and reliable.</li> <li>Friendly disposition</li> <li>Supportive of the school's ethos</li> <li>Ability to get on well with people of all ages.</li> <li>Good role model for staff and pupils.</li> <li>Good general fitness required for role</li> <li>Pro-active nature</li> </ul>		<ul style="list-style-type: none"> <li>Application Form</li> <li>Reference</li> <li>Interview</li> </ul>