

Ponteland Primary School
The Crescent, Callerton Lane
Ponteland
NE20 9EG

Group 3, 420 pupils

Vacancy: Out of School Club Manager

Contract type: Part Time 25 hours per week - term time only

Contract term: Permanent

Grade/Salary: Band 4

The Academy Committee of Ponteland Primary School seeks to appoint a part time Out of School Club Manager to this high achieving school.

This is an exciting opportunity to join an effective school.

Ponteland Primary's Out of School Club provides wrap-around care for our school's children, aged four - eleven years. working hours would be Monday – Friday from 7.15 – 9.00am and from 3.00- 6.15pm term time only

You will:

- Provide the children with a safe and secure environment
- Plan, organise and implement a programme of activities to meet the needs of this age group
- Work as part of a highly motivated and professional team

You will need to:

- Hold a full and relevant Play Worker or Play Leader qualification at least Level 3, (such as Play Leader NVQ Level 2 or 3, Level 3 Play Worker Diploma), or equivalent qualification
- Have gained experience within a similar setting
- Have proven leadership organisational skills

In addition, you will need to be flexible and creative, with the commitment to provide first class childcare and education.

To apply please complete the application form and covering letter and send to admin@ppschoool.uk

Closing date: Open until suitable candidate found

Ponteland Primary School is committed to safeguarding and promoting the welfare of all pupils and expects all staff to share this commitment. Successful applicants will undertake an Enhanced Disclosure from the Disclosure and Barring Service. Our Child Protection Policy is within supporting documents.

Ponteland Primary is an Equal Opportunities Employer

Ponteland Primary School is part of Pele Trust