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| **PERSON SPECIFICATION – Lunch Supervisor: Grade 1 SCP 3** | | | |
| **CATEGORY** | **ESSENTIAL** | **DESIRABLE** | **WHERE IDENTIFIED** |
| **QUALIFICATIONS & EDUCATION** | Willingness to learn and undertake further training  Basic literacy and numeracy skills | First Aid certificate. | Application form  References |
| **EXPERIENCE** | Knowledge and ability to organise games and activities for pupils both inside and outside  Evidence of working as part of an effective team  Ability to promote and achieve high standards of behaviour from pupils in a friendly but firm manner  Excellent interpersonal and communication skills | Experience of working in a school environment either in a paid or voluntary capacity.  Previous experience caring for/ working with children aged 4-11 years. | Application Form,  References /  Interview |
| **SKILLS** | Ability to work under minimal supervision  Ability to work within a team  Demonstration of positive attitudes towards pupils  Patient and caring towards all children  Recognition of the needs of SEN children and the ability to promote good playtime behaviour  Good communication  To be able to work under pressure | Basic understanding of child development and learning.  An understanding of children with additional needs.  Good behaviour management strategies. | Application Form / References / Interview |
| **SPECIAL KNOWLEDGE** | Awareness of the ethos of a Catholic school and the contribution this makes to the mission of the Church. | Practising Roman Catholic | Interview |
| **PERSONAL ATTRIBUTES** | Good relationships with all staff  Ability to work within the school’s policies  Self-motivated, reliable and hard working  Calm positive and flexible approach to work  Awareness of confidentiality  Enthusiastic, courteous and polite Approach.  Ability to present oneself as a positive role model to pupils  through dress, speech and attitude  Good timekeeping | Willingness to support extra-curricular activities.  Willingness to contribute to the wider school life.  A good sense of humour. | References/  Interview |