

**CHILDREN’S SERVICES**

**PERSON SPECIFICATION**

**POST TITLE:** Teaching Assistant

**GRADE:** Band 4

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|  | **ESSENTIAL** | **DESIRABLE** | METHOD OF ASSESSMENT |
| **Educational Attainment** | * Recognised Classroom Assistant qualification at Level 2 or equivalent **OR** more than two years experience of supporting children’s learning and providing cover for the short-term absence of teachers
 | * Evidence of further training / Development
* First Aid qualification
 | * Application form
* Interview
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| **Work Experience** | * Experience in a school environment relevant to the post
* Experience of working with children with Special Educational Needs
* Experience of supporting children with SEND
 |  | * Application form
* Interview
* References
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| **Knowledge/****Skills/****Aptitudes** | * Effective use of ICT to support learning
* Use of other technology equipment, i.e. PC, smartboard, photocopier etc.
* Understanding of relevant policies/codes of practice and awareness of relevant legislation
* General understanding of national curriculum and other basic learning programmes/strategies
* Basic understanding of child development and learning
* Ability to relate well to children and adults
* Work constructively as part of a team, understanding roles and responsibilities
* Good numeracy/literacy skills
 |  | * Interview
* References
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| **Disposition** | * Ability to relate well to children and adults
* Committed to the principles of equality and diversity
* Flexible approach to work
 |  | * Interview
* References
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| **Circumstances** | * Enhanced clearance from the Disclosure and Barring Service
 |  | * DBS check
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