

**Person Specification
Health and Social Care Coordinator
Learning Disability/Older Persons/Care
at Home/Mental Health**



Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Experience (either work or voluntary) of working with vulnerable individuals (in a health or social care setting) including those who may have challenging behaviour or adults with mental health difficulties
- Relevant recent certified training/qualification specific to the provision of social care (minimum NVQ level 3 or equivalent) or equivalent experience
- Ability to prioritise and manage your own workload and the workload of others, ensuring high standards at all times
- Experience of leading or supervising a team
- Experience of service user assessment, and developing, implementing, monitoring and reviewing care plans
- Ability to identify other support requirements for service users and engage with health colleagues and other professionals within the wider health and social care system as appropriate
- Ability to recognise risks of harm and abuse and take action to deal with this
- Ability to challenge practice to keep individuals safe from harm
- Ability to promote, monitor and maintain health, safety and security in the working environment for both staff and service users
- Ability to deal with emergency situations appropriately
- Ability to identify and challenge practices, procedures, environments and behaviours which act as barriers in ways that respect diversity and difference
- Ability to move and handle service users and use specialist equipment according to set procedures
- Ability to communicate effectively with service users and carers and the ability to adapt own communication to meet needs of service users as required
- Ability to promote a positive customer experience
- Commitment to personal development
- Suitability to work with client group

Part B

The following criteria will be further explored at the interview stage:

- Points listed within the essential criteria in Part A
- Ability to work effectively as part of a team
- Flexible approach to work, location, duties and hours including shift work and sleep-ins
- Ability to cope with change
- High level of motivation, commitment and enthusiasm to work with service user group

- Knowledge and understanding of relevant policies, legislation and regulatory frameworks

Additional Requirements

Regulated Activity DBS Disclosure Certificate

Ability to work across locations to meet service needs.

Car driver with use of car would be beneficial