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| school crest 7school crest 7**Neville’s Cross Primary School & Nursery****(Temporary) Teaching Assistant (Grade 3) - Person Specification** |
| **Criteria** | **Essential** | **Desirable** | **Method of Assessment** |
| **APPLICATION** | * Fully supported in two references (one of which must be from your most recent employer)
* Well-presented application form
* A well- structured supporting letter **in addition to your application form** indicating how the criteria within this person specification are met (no more than1000 words)
 |  | Application Form |
| **QUALIFICATIONS** | * A teaching assistant qualification at NVQ Level 3 (or equivalent experience)
* 5 GCSEs grade A-C (4-9) including English and Maths
* Evidence of recent and relevant child Protection/Safeguarding training
 | * Valid First Aid Certificate/ Paediatric First Aid
* Recent experience of working within safeguarding policies and procedures
 | Application Form |
| **EXPERIENCE &****KNOWLEDGE** | * Experience of working under teacher direction to enable pupils to make progress
* Experience of evaluating learning activities through observation
* Contributing to planning programmes of learning for individuals, groups and whole class
* Involved in delivering planned learning activities with individuals and groups of children, as directed by the teacher
* Experience of a range of positive behaviour management strategies
 | * Understanding of equal opportunities
* Experience of supporting SEND pupils
 | Application FormReferences |
| **SKILLS & APTITUDE** | * Ability to relate well with children and adults
* Ability to use initiative when required
* Ability to work as a member of a team
* Knowledge and understanding of phonics
* Good communication skills – written and verbal
* Use ICT effectively to support teaching and learning
* Accurate record keeping
* Ability to prioritise and flexibility to adapt where necessary
* Select and adapt appropriate resources/methods to facilitate agreed learning activities.
* Ability to note children’s progress and suggest next steps to move learning forward.
* An understanding of safeguarding procedures
* A willingness to work co –operatively with a range of professionals
 | * Experience of delivering proven interventions
 | Application FormInterviewReferences |
| **PERSONAL ATTRIBUTES** | * Ability to work as part of a team
* Committed and enthusiastic and can demonstrate sensitivity whilst working with others
* Ability to make learning fun
* Caring attitude towards pupils and parents and ability to provide pastoral care
* Evidence of being able to build and sustain effective working relationships with all members of the school community
* Hardworking with a sense of humour!
 | * Willingness to be involved in the wider life of school.
 | Application FormInterviewReferences |