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| school crest 7school crest 7  **Neville’s Cross Primary School & Nursery**  **(Temporary) Teaching Assistant (Grade 3) - Person Specification** | | | |
| **Criteria** | **Essential** | **Desirable** | **Method of Assessment** |
| **APPLICATION** | * Fully supported in two references (one of which must be from your most recent employer) * Well-presented application form * A well- structured supporting letter **in addition to your application form** indicating how the criteria within this person specification are met (no more than1000 words) |  | Application Form |
| **QUALIFICATIONS** | * A teaching assistant qualification at NVQ Level 3 (or equivalent experience) * 5 GCSEs grade A-C (4-9) including English and Maths * Evidence of recent and relevant child Protection/Safeguarding training | * Valid First Aid Certificate/ Paediatric First Aid * Recent experience of working within safeguarding policies and procedures | Application Form |
| **EXPERIENCE &**  **KNOWLEDGE** | * Experience of working under teacher direction to enable pupils to make progress * Experience of evaluating learning activities through observation * Contributing to planning programmes of learning for individuals, groups and whole class * Involved in delivering planned learning activities with individuals and groups of children, as directed by the teacher * Experience of a range of positive behaviour management strategies | * Understanding of equal opportunities * Experience of supporting SEND pupils | Application Form  References |
| **SKILLS & APTITUDE** | * Ability to relate well with children and adults * Ability to use initiative when required * Ability to work as a member of a team * Knowledge and understanding of phonics * Good communication skills – written and verbal * Use ICT effectively to support teaching and learning * Accurate record keeping * Ability to prioritise and flexibility to adapt where necessary * Select and adapt appropriate resources/methods to facilitate agreed learning activities. * Ability to note children’s progress and suggest next steps to move learning forward. * An understanding of safeguarding procedures * A willingness to work co –operatively with a range of professionals | * Experience of delivering proven interventions | Application Form  Interview  References |
| **PERSONAL ATTRIBUTES** | * Ability to work as part of a team * Committed and enthusiastic and can demonstrate sensitivity whilst working with others * Ability to make learning fun * Caring attitude towards pupils and parents and ability to provide pastoral care * Evidence of being able to build and sustain effective working relationships with all members of the school community * Hardworking with a sense of humour! | * Willingness to be involved in the wider life of school. | Application Form  Interview  References |