



Personal Specification - Lunchtime Supervisory Assistant

Skills and Attributes	Essential	Desirable	Evidence
Experience	<ul style="list-style-type: none"> Desire to work with children Ability to communicate clearly with primary age children 	<ul style="list-style-type: none"> Experience working with children 	Application form Interview References
Professional Development	<ul style="list-style-type: none"> Evidence of being willing to undertake appropriate training 	<ul style="list-style-type: none"> An interest in educational issues and practices 	Application Interview
Qualifications		<ul style="list-style-type: none"> First Aid Certificate 	Application form
Skills	<ul style="list-style-type: none"> Interact with children and adults in a friendly and professional manner, upholding the ethos of our school To demonstrate active listening skills in order to listen to what pupils say. To actively encourage all pupils to eat their lunches To promote respectful table manners through the school's lunchtime Good communication and literacy skills Ability to work as part of a team Ability to work with minimum supervision 		Application form Interview
Special Knowledge		<ul style="list-style-type: none"> An awareness of child development 	Application form Interview,
Personal Attributes	<ul style="list-style-type: none"> A good role model (speech, dress, behaviour) A caring and positive attitude. High expectations of behaviour Ability to respond to a variety of situations Commitment to equal opportunities Self-motivated and reliable A sense of humour 		Application form Interview References

This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment.