**Job Description – KS2 Teacher MPS/UPS**

**Responsible to:** Headteacher

The duties outlined in this job description are in addition to those covered by the latest School Teachers’ Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

The post holder will be required to undertake such duties as may be reasonably directed by the Headteacher from those described in detail the current ‘School Teachers Pay and Conditions’. In particular the following duties will be required:

**Teaching and learning**

1. Carry out teaching duties in accordance with the school's chosen curriculum and the National Curriculum.
2. Work collaboratively with colleagues.
3. Set targets for student attainment levels.
4. Demonstrate good practice in the teaching areas of responsibility.
5. To undertake responsibility for a designated class within school.
6. Planning and preparing differentiated lessons that ensure coverage of the curriculum.
7. Creating and managing a learning environment that enables children to achieve highly.

**Assessing and reporting**

1. Record students' work
2. Mark and return work, providing feedback and targets in accordance with the school’s marking policy.
3. Provide assessment reports to monitor student progress.
4. Actively assess, record and report on pupil development, progress and attainment.

**Standards and quality assurance**

1. Support the aims and ethos of the school.
2. Set a good example in terms of dress, punctuality and attendance.
3. Uphold the school's behaviour code and uniform regulations.
4. To take an active role in extracurricular activities and contribute to promoting the life of the school within the community.
5. Develop an effective partnership with parents to help them understand how they can support their child’s development.
6. Participate in and contribute to performance management as adopted by school.
7. Participate in staff meetings, school routines, meetings with parents, and other bodies as appropriate.
8. Develop links across all agencies and with neighbouring schools.
9. Undertake all duties in a safe manner in accordance with H&S guidelines.

# Specific Duties and Responsibilities

1. In conjunction with the Head Teacher and Senior Leadership Team, lead and manage a core subject (English, Maths or Science).
2. To assist in leading, motivating and enabling staff to provide the highest standard of education for all pupils.
3. Work to support the aims and ethos of the school and hold the highest professional standards themselves.
4. To enthuse, lead, develop and enhance the teaching practices of others across the school, through exemplary teaching, mentoring, coaching and guidance.
5. To be accountable for the strategic leadership and management of their subject, within the context of the school’s aims and priorities.
6. To work with the SLT to identify and address any areas of underachievement and inconsistencies within their subject
7. To be responsible and accountable for securing the highest standards of pupil achievement across the subject they lead, through a process of effective monitoring, evaluation, reporting and review of learning, progress and teaching outcomes.
8. To keep up to date with current educational trends and research
9. To improve the quality of teaching and learning across the EYFS.
10. To establish role model relationships with pupils, members of staff, parents and governors.
11. To extend parental links and home/school partnerships to ensure regular communication in terms of curriculum and expectation.
12. To comply with, support and promote all school policies and procedures, particularly those relating to child protection, safeguarding, equal opportunities, racial equality, health, safety and security, confidentiality, behaviour and data protection.
13. Both deliver and undertake professional development.
14. Communicate and co-operate with other agencies to support the educational, development/general progress and well-being of individual pupils and to participate in meetings.
15. To provide reports to parents, pupils, Governors and the Leadership Team with regard to the progress within the subject they lead.
16. To lead parents’ meetings/workshops.
17. To organise special assemblies, performances, school trips and other events.