

# Solution Performance Coordinator

£24,432 - £27,514

Full Time (37 hours per week)

2 x Permanent Roles

## Join our Team

NEPO undertakes high-value procurement in major strategic areas of spend in partnership with North East local authorities (known as our Member Authorities) and a range of nationwide Associate Members.

We are focussed on delivering positive outcomes for our Member Authorities, regional supply base and over 700 Associate Members from the wider public sector. In addition to delivering a collaborative procurement work programme of £700M, NEPO is responsible for the NEPO Portal and the NEPO Business Club programme of support for our suppliers.

We are a forward-thinking organisation that supports personal development and provides a unique opportunity to work collaboratively across the North East public sector. We have produced [a guide to the employee benefits on offer at NEPO](#) to give you a flavour of the welcoming and supportive culture we champion.

This is your opportunity to join a small, vibrant organisation, and be part of a friendly team that works closely with local authority colleagues across the region to deliver a diverse programme of work.

NEPO employees benefit from:

- Flexible working
- Access to technology that enables agile working
- Continuing professional development, including training opportunities

- Annual leave ranging from 25 to 30 days (depending on length of service), plus public holidays
- Eligibility to join the Local Government Pension Scheme
- Child Care Vouchers
- Hybrid working model with HQ in Gateshead's Baltic Quarter

## The role

### Working in Procurement

Generally speaking, procurement is responsible for both optimising costs and delivering savings. Careers in procurement benefit from early exposure to senior-level stakeholders and as procurement is very much a sector in which doors are there to be opened, personal performance is rewarded through career progression.

Procurement can also offer a wide variety of different projects and skillsets. Some may require a focus on analytics and delivering rapid cost savings, others may call for a more hands-on approach. Examples range from benchmarking to designing more effective supply chains.

The sheer variety of service areas that procurement interacts with also makes it appealing for anyone looking for new challenges. Procurement is predominantly outwards focused; at NEPO you collaborate with individuals from various service areas both within and outside of our region, gaining a wealth of cross-departmental, even cross-industry experience.

Careers in procurement represents a fantastic choice for individuals looking for a varied and exciting role with great career prospects. This is one of the few sectors where new employees are given the opportunity to prove their worth and take charge of their own projects, from start to finish. The current economic climate has seen an increasing number of organisations turn to their procurement teams to deliver growth and generate income.

### Thanks to our growth, we have two posts available. Summary of Post

- To be support the management of collaborative solutions to ensure outcomes and value for money are achieved, ensuring all contracts are managed in accordance with the Category Strategy.



- To be responsible for identifying improvements in arrangements including contracts and supplier relationships to make the best use of resources and encourage growth.
- To work actively with suppliers and stakeholders to drive continuous improvements, savings, and additional benefits.

### **Important dates**

The deadline for applications is 8<sup>th</sup> August, 2022 12:00 noon. Interviews will be held on 16<sup>th</sup> August, 2022

### **Apply**

Applications will only be accepted via <https://www.northeastjobs.org.uk>

For an informal discussion about the post, please contact Michael Murray via [michael.murray@nepo.org](mailto:michael.murray@nepo.org) or Laura Lyle via [laura.kyle@nepo.org](mailto:laura.kyle@nepo.org)

### **No recruitment agencies please.**

For further information about NEPO and its work, please visit our website at [www.nepo.org](http://www.nepo.org).

### **ENDS**