

Newcastle City Council

Job Description

Post Title: Counsellor -Bereavement (A4289)

Evaluation: 579 Points Grade: N9

Responsible to: Team Manager

Responsible for: N/A

Job Purpose: To work with the parents, carers and families and support staff affected by the death or expected death of a child. Offering a range of bereavement support to families to include working directly and creatively with parents and professionals both individually on a face to face basis, by telephone, virtually and in groups. Offer training and consultancy on issues of loss and bereavement in collaboration with the Newcastle upon Tyne Hospitals NHS Charity to other professionals in hospital or in the community. To evaluate and audit the service annually and provide a written report to the funding bodies.

Main Duties: The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- 1 To work with parents, carers, families and staff affected by the death of a child, or a child who is terminally ill and has been treated at the Great North Childrens Hospital at the RVI or at the Freeman Hospital.
- 2 Accept referrals for work, directly from wards at the RVI, GNCH and Freeman hospitals, community health, GP's, Accident & Emergency Unit and some self referrals.
- 3 Assess the needs of parents, carers, family members and professionals affected by bereavement.
- 4 Develop programmes of work to meet assessed needs agreed between the relevant family members, the worker, and any other involved professionals.
- 5 Developing a working partnership with other professionals involved with referred families.
- 6 Planning, reviewing, and evaluating work, actively involving all appropriate family members and professionals.
- 7 Undertaking training and maintaining a relationship with the Newcastle upon Tyne Hospitals NHS Charity.
- 8 Investigating the need for support of hospital professionals involved in child bereavement, and offering them relevant support and training.

9 Recording work in accordance with organisational and service requirements, using a computerised recording system.

10 Working within the relevant legislative framework.

11 Adhering to the Safeguarding policies and procedures for adults and children within Newcastle City Council and the NHS Trust.

12 Representing the service and partner agencies, to external audiences as required.

13 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.

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