

BELMONT COMMUNITY SCHOOL

School Staff Instructor – Cadet Force (SSI)



EDUCATION, QUALIFICATIONS & TRAINING

	Essential	Desirable	Method of Assessment
• Access to a car or means of mobility support.	Yes		Application Form
• SA(90)B Range qualification.		Yes	Application Form
• SAA – Train and Weapon Test Cadets.		Yes	Application Form
• SA07(M) or equivalent.		Yes	Application Form
• SML or JSMEL.		Yes	Application Form
• KGVI Course at CTC.		Yes	Application Form
• SP/RLT climbing qualifications.		Yes	Application Form
• HAZMAT qualifications.		Yes	Application Form
• First Aid at Work qualified.		Yes	Application Form
• Outdoors activity qualifications (RYA/BCU etc).		Yes	Application Form
• Duke of Edinburgh		Yes	Application Form

EXPERIENCE

	Essential	Desirable	Method of Assessment
• Previous military or Cadet experience.	Yes		Application Form Reference Interview
• Hold or have held rank of SNCO/WO/Officer.	Yes		Application Form Reference Interview

KNOWLEDGE, SKILLS & APTITUDES

	Essential	Desirable	Method of Assessment
• Be computer literate – word, email, excel.	Yes		Application Form

			Reference Interview
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KNOWLEDGE, SKILLS & APTITUDES

	Essential	Desirable	MS
• Have good administration skills – ability to control accounts, book transport and courses.	Yes		Application Form Reference Interview
• CQMS qualification or store ACCT experience desired.		Yes	Application Form Reference Interview
• Have an awareness of Health and Safety in a Military / Cadet environment.	Yes		Application Form Reference Interview
• Knowledge of the Cadet forces ethos and a desire to support, encourage and develop cadets.	Yes		Application Form Reference Interview
• Ability to prioritise.	Yes		Application Form Reference Interview
• Ability to work on own initiative or under pressure.	Yes		Application Form Reference Interview
• Good communication skills both written and oral.	Yes		Application Form Reference Interview
• Be familiar with and ability to use the Westminster MOD Database.		Yes	Application Form Reference Interview
• Experience of Armed Forces.	Yes		Application Form Reference Interview

PERSONAL COMPETENCIES AND QUALITIES

	Essential	Desirable	Method of Assessment
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• Willingness to take on further responsibilities in the overall management of the CCF.	Yes		Reference Interview
• Ability to liaise with external agencies in order to prepare and submit funding bids.		Yes	Interview
• Willingness to monitor and support the behaviour of cadets.	Yes		Interview
• Experience of pastoral/academic support mentoring		Yes	Interview

PERSONAL COMPETENCIES AND QUALITIES

	Essential	Desirable	Method of Assessment
• Calmness under pressure.	Yes		Reference Interview
• Smart, presentable, responsible approach.	Yes		Reference Interview
• Confident and friendly manner.	Yes		Reference Interview
• Discreet and confidential.	Yes		Reference Interview
• Self-motivating.	Yes		Reference Interview
• Possess physical ability to carry out full range of duties.	Yes		Reference Interview
• Be prepared to work flexible hours including weekends and week-long camps away from home.	Yes		Reference Interview

REQUIREMENTS

	Essential	Desirable	Method of Assessment
A commitment to safeguarding & promoting the welfare of children and young people	Yes		Reference Interview
Awareness and adherence to relevant health & safety regulations and a commitment to equality of opportunity	Yes		Application Reference

Any relevant issues arising from references will be taken up at interview.

This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment.

The School Operates a No Smoking Policy