

Job Description

Post Title: Principal Transport Planner (A4636)

Evaluation: 651 Points **Grade:** N10

Responsible to: Assistant Director / Service Manager

Responsible for: N/A

Job Purpose: To lead the development and implementation of innovative and effective Transport Planning, Policy, and Development and research initiatives to support the Cabinet's vision, priorities and values.

Main Duties: The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

1. To lead on and undertake shared responsibility for relevant local planning and transportation policy development, guidance preparation and the implementation of projects /programmes.
2. To undertake transportation assessment of development proposals, including negotiation of necessary transportation mitigations.
3. To lead / manage the development of transportation schemes including development and monitoring of delivery plans in line with the principal client duties in CDM.
4. To deliver statutory plans and contribute to the development of policy, strategies and guidance.
5. To develop, support and promote good working relationships, understanding and participation between local authorities, Members, partner organisations and the wider community.
6. To lead the development and maintenance of effective partnership working and positive working arrangements with other organisations to assist in the delivery of priority outcomes.

7. To account for, report on and monitor progress on agreed expenditure in respect of allocated projects / programmes.
8. To represent the Council at City Council Committees and at internal and external meetings and to appear at Public Inquiries or Public Meetings to present the Authority's or Directorate's case.
9. To monitor and report progress of adopted plans, policies and set targets.
10. To keep up-to-date with local, regional, national and international developments, advising Members, senior officers and partners on these and developing and refining approaches accordingly.
11. To manage staff as allocated in line with council procedures to ensure effective service delivery.
12. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.