

## **Person Specification**

### **Principal Transport Planner**



#### **Part A**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### **Essential**

- Relevant Degree or Post Graduate qualification or equivalent experience.
- Demonstrable experience in transformational service delivery and implementation which takes into account evidence base and stakeholder needs across multiple disciplines
- Demonstrable experience of coordinating the production of bids and applications for funding from diverse sources
- Demonstrable experience of developing work programmes and writing clear concise reports for a range of audiences
- Demonstrable experience relating to project management and supporting successful programme outcomes.
- Demonstrable ability to lead a team of professionals with varying skills sets.
- Demonstrable experience of presentation and communication skills such as presenting to committees and at public meetings. This should include the ability to clearly articulate key messages to varying audiences, to present in a succinct and informative manner and to run meetings effectively.
- Demonstrable experience of collaborative working and appreciation of corporate aims and objectives
- Demonstrable experience of budget management and accounting for spend
- Demonstrable experience of proactive engagement with stakeholders and building strong, positive and collaborative relationships
- Experience of procurement of both revenue and capital projects, including the use of regional and national frameworks

#### **Desirable**

- Demonstrable experience in transport planning and understanding of key stakeholders at an organisational level in the transport governance and operations sector
- Membership of an appropriate professional body
- Demonstrable experience of preparing and delivering advice to politicians and senior manager
- Demonstrable ability to identify innovative solutions, solve problems and negotiate effectively
- Experience of Partnership working across multiple local authorities
- Ability to build consensus and maintain positive relations
- Experience of leading and motivating a team

- Understanding of Traffic Regulation Orders and related processes for the delivery of infrastructure
- Understanding of the interactions between Information Technology infrastructure and transport infrastructure

## **Part B**

The following will be further explored at the interview stage:-

- Evidence of an open and collaborative style and collaborative working at a senior level
- Personal and professional credibility with senior officers, other stakeholders and colleagues and the ability to influence and persuade whilst both developing and maintaining good relationships.
- Ability to creatively solve problems and to analyse complex data and information and present this in an accessible way.
- Time management skills and ability to meet varied and challenging deadlines.
- Understanding of current national and local priorities and their impact on Newcastle City Council
- Understanding of the Council's equality policy and applying this in all aspects of employment and service delivery