

## Job Description

**Post Title:** Senior Transport Planner (A4635)

**Evaluation:** 552 Points **Grade:** N8

**Responsible to:** Principal Transport Planner

**Responsible for:** N/A

**Job Purpose:** To support the delivery of Transport Policy, Development & Research initiatives in line with the Cabinet's vision, priorities and values.

**Main Duties:** The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

1. To undertake work on transportation assessment of development proposals, including negotiation of necessary transportation mitigations.
2. To undertake work on regional and local planning and transportation policy development, guidance preparation and the implementation of projects.
3. To lead minor, and assist in the development of major transportation schemes including development and monitoring of delivery plans. To support the principal client duties in CDM on projects agreed by the post's manager.
4. To contribute to the development, implementation and delivery of transport strategy, statutory plans and the development of policy, strategies and guidance.
5. To provide coaching, mentoring and allocate work priorities as appropriate.
6. To develop, support and promote good working relationships, understanding and participation between local authorities, Members, partner organisations and the wider community.
7. To account for, report on and monitor progress on agreed expenditure in respect of allocated projects.
8. To support monitoring and progress against adopted plans, policies and targets.

9. To take part in presenting the Authority's or Directorate's case at internal and external meetings and provide support to senior officers who attend such meetings and City Council Committees or Public Inquiries or Public Meetings to present and take responsibility for the Authority's or Directorates case if required.
10. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.