

DIRECTORATE:	Place
DIVISION	Technical Consultancy
POST TITLE	Engineering – Grade 7
EVALUATION	Xx Points Grade: N11
RESPONSIBLE TO	Service Manager – Technical Consultancy
RESPONSIBLE FOR	Typically, Engineer Grades 2, 3, 4, 5 and 6 within a team allocated by the Service Manager.
JOB PURPOSE	To manage technical, planning, strategy development, policy development, supervisory and monitoring duties relating to the delivery of highway, highway structures, traffic management or flood management projects in order to benefit residents, visitors and businesses in the city

Main Duties: The following is typical of the duties the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time. The necessity to perform duties at a lower level of responsibility is not precluded.

- 1 Manage the delivery of a wide range of highway related projects using advanced knowledge of relevant engineering practices / procedures and detailed knowledge of organisational policies and external legislation.
- 2 Analyse and interpret very varied and complex information to solve a range of engineering problems including planning, the development of complex engineering strategies and resource allocation.
- 3 Preparation of correspondence, calculations, documents and reports at an advanced level to meet deadlines that are frequently unpredictable.
- 4 Communication of complex and contentious information at a highly developed level to a range of audiences both orally and in writing in order to persuade or convince them about a course of action.
- 5 Represent Highways & Local Services at meetings / working groups both within and external to Highways & Local Services. Liaison and negotiation with organisations, groups and individuals external to Highways & Local Services such as residents, councillors, developers and businesses.
6. Responsible for the management, supervision, motivation and development of staff. Providing advice, guidance and training to others.

7. Responsible for dealing with problems, making decisions and exercising initiative without reference to senior officers.
8. Responsibility for the effective expenditure of very large budgets and the achievement of income generation targets within a service area. Contribute to setting and monitoring of budgets
9. Use of Information Technology software (such as MS Project) associated with the engineering and project management tasks being undertaken.
10. Provision of specific advice and guidance at an advanced level regarding internal policy, external regulation and statutory requirements relating to the highway such as the CDM (Health & Safety) Regulations, Traffic Sign Regulations, the Flood and Water Management Act and Highway Design / Structures standards.
11. Development of policies and procedures relating to the highway.
12. Promotion of technical innovation, best practice and the development of sustainable construction solutions in order to deliver an effective and efficient service.
13. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
14. To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.