**A Co-operative Trust School**



**CHILDREN’S SERVICES**

**PERSON SPECIFICATION**

The appointment is subject to the current conditions of service for the role contained in the relevant Pay and Conditions document and other current education and employment legislation.

**School Moto & Ethos**

Ready to Listen, Ready to Learn Together

All our young people to become Happy, Independent Learners who are Prepared for Adulthood

**POST TITLE:**  Teaching Assistant - Level 2 (Epinay Business & Enterprise School)

**GRADE:**  Band 5

|  |  |  |  |
| --- | --- | --- | --- |
|  | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| **Application** | * Fully completed application form for this role
* Two professional references (one of which should be from your current or most recent employer)
 |  | * Application form
* References
 |
| **Educational Attainment** | * NVQ 2 in education/ childcare or equivalent (e.g. NNEB) or experience in relevant discipline
* Willingness to undertake a first aid qualification (if not already held)
 | * Evidence of further training/development
* First aid qualification
 | * Application form
* Certificates
* Interview
 |
| **Work Experience** | * Experience of working with children and young people with complex special educational needs
* Experience of working with children and young people with a diagnosis of Autistic Spectrum Disorder
* Experience of working with children following the Early Years framework.
* Experience of working with children and young people with complex speech, language and communication needs that often require the use of alternative communication methods, for example PECS including children and young people who are non verbal
* Experience of delivering small group phonics and maths intervention work
* Experience of working with pupils with learning difficulties
* Experience of supporting a teacher within a classroom setting
 | * Experience of following the Read Write Inc phonics programme
 | * Application form
* Interview
* References
 |
| **Knowledge/****Skills/****Aptitudes** | * Recent and relevant professional development for working with children and young people with ASD, complex speech, language and communication needs and special educational needs
* Recent and relevant professional development for working with children within the EYFS framework
* Effective use of ICT to support learning
* Use of other technology equipment – IPad, PC, video, photocopier etc.
* Understanding of relevant policies/codes of practice and awareness of relevant legislation
* Understanding of child development and learning
* Able to self-evaluate learning needs and actively seek learning opportunities
* Able to relate well to children and adults
* Good numeracy/literacy skills
* Training in the relevant learning strategies e.g. literacy
 | * To have a specific area of expertise within a classroom setting (eg EYFS, phonics, sign language, after school clubs, residential, PECS)
 | * Interview
* References
 |
| **Disposition** | * Able to work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these
* Able to relate well to children and adults including dealing with conflict and challenging behaviour
* Committed to the principles of equality and diversity
* Flexible approach to work
* Willingness to drive school mini bus (if suitability skilled)
* Willingness to escort on school transport
* Willingness to deliver after school clubs
 |  | * Interview
* References
 |
| Circumstances | * Be suitably flexible to meet needs of changing environment
* Enhanced clearance from Disclosure and Barring Service
* Full driving licence and willing to undertake business driving
 |  | * DBS check
* Application form
 |