

DIRECTORATE:	Place
DIVISION	Engineering Consultancy Services
POST TITLE	Engineering – Grade 4 EE726
EVALUATION	Xx Points Grade: N7
RESPONSIBLE TO	Principal Engineer
RESPONSIBLE FOR	n/a
JOB PURPOSE	To undertake technical duties relating to the delivery of highway, highway structures, traffic management or flood management projects.

Main Duties: The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time. The necessity to perform duties at a lower level of responsibility is not precluded.

1. Delivery of projects, including design, using knowledge of relevant engineering policies, practices, procedures and external legislation.
2. Analyse and interpret varied and complex information to solve difficult engineering problems including planning of the associated engineering activities.
3. Development of engineering solutions for future implementation.
4. Preparation of plans, correspondence, calculations, documents and reports.
5. Communication of complex and contentious information to a range of audiences both orally and in writing.
6. Represents the service area at meetings / working groups within Technical Consultancy and liaison with organisations external to Technical Consultancy.
7. Provision of advice, guidance and training to other staff.
8. Carry out surveys, measurement and testing.
9. Contribute to setting and monitoring of budgets including accountability for the effective expenditure of large budgets.
10. Use of Information Technology software associated with the engineering tasks being undertaken including the preparation of engineering drawings electronically.

11. Provision of advice and guidance regarding internal policy, external regulation and statutory requirements relating to the highway.
12. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
13. To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.