

Egglescliffe CE Primary School
JOB SPECIFICATION
LEVEL 2 TEACHING ASSISTANT

	ESSENTIAL	DESIRABLE	EVIDENCE
APPLICATION	<ul style="list-style-type: none"> Fully supported by references Well written, well-structured and well-presented application Form must be complete and accurate 		<ul style="list-style-type: none"> Application References
QUALIFICATIONS	<ul style="list-style-type: none"> NVQ Level 2 (or equivalent) 	<ul style="list-style-type: none"> Evidence of further study relating to child development 	<ul style="list-style-type: none"> Application Interview
EXPERIENCE, KNOWLEDGE AND SKILLS	<ul style="list-style-type: none"> Experience of working in a primary school and within the Early Years Able to relate well with pupils, teachers and parents Sensitivity and understanding 	<ul style="list-style-type: none"> An up-to-date knowledge of safeguarding procedures in school Experience of working with children with SEN 	<ul style="list-style-type: none"> Application References Interview



PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> • Highly motivated and committed • Excellent organisational skills • To manage time effectively, meet deadlines and work well under pressure • Knowledge of data protection and the need to respect confidentiality • Punctual and reliable • Flexibility 	<ul style="list-style-type: none"> • Keep a good working relationship with colleagues when under pressure • At all times to keep a good sense of humour 	<ul style="list-style-type: none"> • Application • References • Interview
PROFESSIONAL DEVELOPMENT	<ul style="list-style-type: none"> • Training relevant to the role • Understanding of Safeguarding and promoting the welfare of children 		<ul style="list-style-type: none"> • Application • Interview

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Appointment to this post is subject to an enhanced DBS and full background check.

