Newcastle City Council Job Description



Post Title: Electrician AA4203

Evaluation: 519 Points **Grade: N7**

Responsible to: Repairs & Construction Manager

Responsible for: N/A

Job Purpose: To support the division in achieving and delivering its services

and contracts to clients in all areas of the business.

Main Duties: The following is typical of the duties the postholder will be

expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from

time to time.

- To undertake all duties associated with your trade including multi-skilled activities in order to ensure the division achieves its contractual obligations.
- 2 To ensure work is carried out in line with quality and performance standards and outputs to ensure key performance indicators are achieved.
- To use and be responsible for vehicles, all plant equipment and materials associated with your duties.
- 4 To supervise, mentor and support apprentices as allocated in all aspects of their work.
- To use and interpret drawings, specifications and work instructions in relation to your activities to ensure relevant documents are completed as necessary.
- To be committed in delivering a customer focused service which prides itself on continuous improvement.
- 7 To undertake inspection, testing and certification relevant to your trade in line with national accredited standards.
- 8 To ensure that your training and competence is relevant and upto date as required by your industry accredited standards.
- 9 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
- To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.

To ensure, so far as reasonably practicable, that the prevention of crime and disorder (including anti-social and other behaviour adversely affecting the local environment) is appropriately reflected in all directorate policies, service plans and activities.