**Team Roles and Benefits**

Further details on the role on each of the teams are as follows:  
  
**Employer Services Team**, you will:  
• Be part of a team which has overall responsibility for strategic development and delivery of scheme employer education, communication and liaison;  
• Be the main day to day contact for scheme employers, offering support and advice;  
• Ensure efficient receipt and accuracy of member data;  
• Assist with monitoring and compliance against statutory requirements, performance indicators and service standards.  
  
**Operations Team**, you will:  
• Assist in ensuring the maintenance of accurate and appropriate records for members of the Pensions Scheme and administer transfer values to and from other pension providers;  
• Calculate member and dependant pension benefits, lump sums, process for payment, check where required and record all sums.  
  
**Development Team**, you will:  
• Assist to deliver new developments and initiatives across the Service;  
• Play a role in service transformation through innovation, automation and digitisation;  
• Assist with development of effective reporting and management information;  
• Identify trends and opportunities to improve performance, drive forward service delivery and customer care.  
  
We offer the following benefits to help you achieve a rewarding work-life balance:  
  
• 25 days a year annual leave rising to 30 days after 5 years' service;  
• A flexible working scheme which offers flexible start and finish times (in line with business needs) and the ability to take up to 2 days flexi leave every 4 weeks;  
• Flexible home and office-based hybrid working to suit your and our business needs;  
• Access to the Local Government Pension Scheme and a range of salary sacrifice schemes including the cycle to work scheme, car lease scheme, home electronics salary sacrifice scheme as well as discounted metro season tickets and discounts for other various suppliers and services.

Further information on our excellent benefits package can be found here - [https://www.southtyneside.gov.uk/workinghere](https://www.southtyneside.gov.uk/article/1083?utm_source=friendly_URL&utm_medium=all_marketing_materials&utm_campaign=workinghere)