

## **Person Specification**

### **Senior Technician (Building Compliance) – Estates Safety Team**

#### **Part A**

The following criteria (experience, skills, and qualifications) will be used to short-list at the application stage:

#### **Essential**

- Recent and relevant experience in health and safety within a Facilities Management or Estates and Property role.
- Knowledge of procuring contracts or services using a procurement framework.
- Ability to oversee annual service contracts programs covering mechanical, electrical and other safety critical systems in buildings.
- Understanding of health and safety legislation, guidance, and best practice for commercial buildings.
- Experience of monitoring contractors to safely carry out works to buildings.
- Experience of carrying out Health and Safety surveys, inspections or audits in buildings

#### **Desirable**

- Experience of a risk-based property management and information system
- Experience of Procurement Frameworks
- Experience working in an Estate or Property Management compliance role
- Knowledge of mechanical, electrical and construction components within a Commercial Buildings.

#### **Part B**

The following criteria will be further explored at the interview stage:

- Ability and confidence to represent the team, with internal and external stakeholders.
- Communication skills written and verbal.
- Approach to prioritising work when faced with conflicting deadlines.
- Commitment to Equalities.
- Ability to demonstrate initiative and working with limited supervision
- Ability to deliver outcomes on time and providing evidence to demonstrate this.
- Understanding of relevant Health and Safety legislation.

#### **Additional Requirements**

- Flexibility in working hours to meet service needs.
- Current driving license